
BARTOLOME MALONGO

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PERSONAL SUMMARY

Reliable and hard-working employee with more than 10 years of experience in an oil and lubricant manufacturing company as a production team leader, blender and forklift operator. Committed to getting the job done quickly, efficiently and safely as possible. Adaptable to work conditions and familiar with material handling, inspection, and general warehouse operation.

PROFESSIONAL EXPERIENCE

Repacker | Duty Free Philippines

2007-2009

KEY ASSIGNMENTS, RESPONSIBILITIES, & ACHIEVEMENTS:

- Repacks Nestle and Nabisco products.
- Follows company packing procedures and standards.
- Handle inventory with care and attention to detail.
- Adhere to safety programs and OSHA compliance for a safe work environment.
- Follow company safety policies and procedures, and encourage other associates to do the same.
- Ensures product orders are packed and moved carefully.

Production Team Leader | Rainchem International Inc.

2009-Present

KEY ASSIGNMENTS, RESPONSIBILITIES, & ACHIEVEMENTS:

- Create strategies to minimize production costs while maintaining the quality of the product.
- Ensure all team members adheres to safety protocols and wear the appropriate protective gear.
- Delegates tasks to other members of the team.
- Perform inspections of end products to assess quality according to company standards.

Blender | Rainchem International Inc.

2009-Present

KEY ASSIGNMENTS, RESPONSIBILITIES, & ACHIEVEMENTS:

- Operates tanks and mix various raw materials based on the released Production Batch Tickets.
- Utilize pumps, filters, and scales throughout the blending process.
- Verify proper weight of raw materials before adding them.
- Take samples on blended products to Laboratory for quality analysis.
- Accurately labels and fill containers with the correct finished product.

Forklift Operator | Rainchem International Inc.

2012-Present

KEY ASSIGNMENTS, RESPONSIBILITIES, & ACHIEVEMENTS:

- Maneuvering forklifts safely in busy industrial environment.
 - Safely stacking and unstacking large quantities of packaging materials/finished goods onto shelves or pallets.
 - Unloading deliveries and safely relocating the finished goods to their designated storage areas.
 - Ensuring that forklift driving areas are free from spills or obstructions.
 - Regularly checking forklift equipment for faults or damages.
 - Using industrial plastic wraps and wooden pallets to safely stack and package finished goods for transport.
 - Keeping up to date on health and safety requirements and forklift operating procedures.
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EDUCATION

San Pablo National High School

San Pablo, Zamboanga Del Sur
2000 - 2004

SKILLS

Blending equipments
Good spatial awareness
Production and processing

Driving
Welding
Automotive Lubrication

Mixing
Packing
Labelling
