

CRISZER SAYGO PINGOL

53-E Asogue St. Tugatog Malabon City

pingolcs@yahoo.com

0908-8832736



CAREER OBJECTIVE:

Looking for a company that can be challenging yet highly rewarding in a healthy work environment where I can utilize my skills and knowledge as a professional. I am a good team player that expect an environment that would have the same goal as mine or could help me to achieve a career growth that will benefit as well of the organization. I seek a department that can give me exposure and experience to make improve myself as a professional.

PROFESSIONAL WORK EXPERIENCE

ASIA UNITED BANK

Customer Service Associate

March 23, 2011 – Present

Duties and Responsibilities

- Handles over the counter transactions
- Process government payment (SSS, Philhealth and Pagibig)
- Contributes to the achievement of branch goals
- Validates cash transfer from/to vault
- Creates accounting entries for approval of department's head
- Vouches daily transactions
- Handles petty cash fund
- Balances actual cash in vault against system blotter

EDUCATIONAL BACKGROUND

ABE INTERNATIONAL BUSINESS COLLEGE

Caloocan Campus

Bachelor of Science in Business Administration

Major in Management

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SEMINARS ATTENDED:

KNOW YOUR MONEY
Bangko Sentral ng Pilipinas
October 26-27, 2020

Skills:

- Leadership
- Problem Solving
- Creative
- Open-mindedness
- Adaptability
- Team player
- Computer literate – MS Applications
- Flexible
- Organize

REFERENCES

NIEL COSTAN C. TALAN
Cash Vault Head Officer
MAYBANK
09328492934

RONNIE PADASAS
CARDS Business Unit Officer
ASIA UNITED BANK
09227269816

RANDY MALIT
ATM Business Unit
ASIA UNITED BANK
09328492936