

# Elda Marie Romero Canonigo

#040 Mohammad St., Poblacion, Kauswagan,  
Lanao del Norte Philippines

Mobile: +63-966-579-1233

Email: [emrcanonigo@gmail.com](mailto:emrcanonigo@gmail.com)



## Career Overview:

Machine operator with 11+ years of experience monitoring and operating machines in a manufacturing setting. Proficient at determining faults and conducting repairs. Possess excellent communication skills and have maintained a 100% safety record throughout my career.

## MACHINES HANDLED/ Personal skills:

- Filling Machine (ROVEMA VPR 250 / WOLF RVP 250 and WOLF VCI 300)
- Computer Literate
- Basic knowledge in SAP
- Basic knowledge in problem solving using DMAIC
- Basic machine troubleshooting

## Trainings

- Quality Basic Rules and Nestle Good Manufacturing Procedures
- Lock-out/Tag-out Seminar
- Quality Monitoring Scheme Review
- HIRADC
- Fire and Burglar Alarm System Principles and Designing

## Education

- **CARRIER SERVICE PROFESSIONAL EXAM PASSER**, Civil Service Commission, Republic of the Philippines, March 2007
- **BACHELOR OF SCIENCE IN ELECTRONICS AND COMMUNICATION ENGINEERING**, Cagayan de Oro College-Phinma Education Network Carmen, Cagayan de Oro City, March 2006

# Work History

**Filling Line Operator, Nestle Philippines Inc.,** Tablon, Cagayan de Oro City October 2009 to March 2022

- Set – up and adjust Filling Machine according to Nestle standard parameters.
- To operate Filling Machine with good Quality & high efficiency according to required sizes 33grams and 99 grams.
- In-Line Quality Control every 30 minutes, Net weight of the product, quality of filled product, leak test, sieve test, analyses of oxygen gas content and filling code and encode it to Data Management System (DMS).
- Encode all data such as parameters and perform SAP, GI, and GR for packaging materials and powder usage.
- Perform troubleshooting & repair of machine.
- Maintain the accuracy of the check weighing balance and calibrate it if necessary.
- Conduct CCP (Critical Control Point) checks every start, middle, and end of the shift.
- Maintain a high-quality and safe product, applying GMP standards, safety, hygiene, and 5S.
- Control net weight of products during operation

**Estimation Engineer, Jaybuilders Industries, Inc.,** Carmen-Patag Road, Cagayan de Oro City

December 2007 to December 2009

- Prepares estimate, quotation, and bill of materials for Freight Elevator and Dumb Waiter
- Conducts site checks during project implementation.
- Fire and Burglar Alarm System design estimate and quotations.
- Supervise installation during implementation

**Purchaser, Jaybuilders Industries, Inc.,** Carmen-Patag Road, Cagayan de Oro City

July 2008 to January 2009

- Monitor materials inventory
- Receives purchase request and check bill of materials for newly awarded projects
- Prepares purchase request and send it to suppliers
- Monitor and check the status of material on transit and the date

**On-The-Job Trainee, Misamis Oriental Telephone Company,**  
A.Luna St., Cagayan de Oro City  
March 2005 to May 2005

- Assist Line Troubleshooting
- Conducts landline online Tests through phone verification.
- Prepares reports for completed job orders
- Encodes job orders to an online database.

## Reference

**Diana Teresa G. Estrecho**  
General Filler Operator  
Nestle Phils Inc.  
+63977 257 8182

**Ms. Ivy P. Maristaza**  
Production Manager  
Multirich Foods Corporation  
Rebisco Group of Food Companies  
Batingtingan, Alae, Manolo Fortich Bukidnon  
+63917 322 5001

**Engr. Lea A. Panonce**  
Sales Support Head,  
Jaybuilders Industries, Inc  
088-858-3883

I hereby certify to the correctness of the above-mentioned information based on my knowledge and belief.

Elda Marie Romero Canonigo  
Applicant