

HUMILITY LENOGON

L I C E N S E D C I V I L E N G I N E E R



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PROFILE

A passionate, resilient, and keen civil engineer who takes pride in not only the quality of work I produce but also the consistently high standards I aim to achieve for my employer. Skilled at quantity surveying, quality control, and planning with three years of experience as a virtual assistant for engineering clients overseas. Currently looking for a full-time position to expand my skill set.

SKILLS

8 / 10

Microsoft Office Program

7 / 10

Auto Computer Aided-Design

8 / 10

Quantity Surveying Software Program
(PlanSwift Pro and Blubeam Revu)

9 / 10

Fluent in English Communication

8 / 10

Canva Graphic Design Application

10 / 10

Organizational and Leadership Skills

EDUCATION

BACHELOR OF SCIENCE IN CIVIL ENGINEERING

University of the City of Manila, Manila City
Jun 2009 - Oct 2014

SECONDARY EDUCATION

Antonio J. Villegas Voc. High School, Manila City
Jun 2005 - Apr 2009

PRIMARY EDUCATION

Amado V. Hernandez Elem. School, Manila City
Jun 1999 - Apr 2005

EXPERIENCE

PLANNING ENGINEER

Maynilad Water Services Corporation, Caloocan City, PH
January 2022 - May 2022

- Conducted 6 Diagnostic/Step Test Activities (Leak Detection Testing on pipe network) in a period of 1 week (6 areas around the pipe Network System of Navotas South Caloocan Business Area)
- Organized a share file point link for the supervisor, officer, and assigned NRW officer for quick access to confirmed data onsite, reports, and monitoring sheet.
- Conducted regular inspection of appurtenances and updated database accordingly.
- I Ensured the timely updating and closing of the Customer Service Information System (CSIS). Over 100 customer cases were closed successfully within the service level agreement.
- Coordinates with local government units (LGUs), the Department of Public Works and Highways (DPWH), and the Metro Manila Development Authority (MMDA) regarding the implementation of projects and activities.
- Prepares daily job assignments of technical teams, proposes work schedules subject to the approval of the Head of Technical Management, conducts field inspections, and monitors the daily job assignments of non-revenue water (NRW) teams and TPSPs .

INDEPENDENT CONTRACTOR

Clients: Rooftop Anchor, Inc. Heber City, Utah, USA and
VOS International Australia
Oct 2018 - Sept 2021

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L I C E N S E D C I V I L E N G I N E E R

VOLUNTARY WORK

PROSELYTING MISSIONARY UTAH PROVO MISSION

The Church of Jesus Christ of Latter-Day Saints
85 N 600 E, Provo Utah, USA
Dec 2015 - Jul 2017

TRAINING PROGRAMS ATTENDED

MS PROJECT PROGRAM & WRITING OF CONSTRUCTION METHODOLOGY

Sponsored By: VOS International, Inc. (Australia)
4 Days of Technical Training (Feb 12-15, 2021)

PRICING SCHEDULE SET-UP AND PIPE TAKE-OFF ESTIMATION

Sponsored By: VOS International, Inc. (Australia)
4 Days of Technical Training (Oct 15-19, 2019)

DESIGNING FALL PROTECTION AND SUSPENDED ACCESS LAYOUT (OSHA'S STANDARD 29 CFR 1910.27

Sponsored By: Rooftop Anchor, Inc. (USA)
4 Days of Technical Training (Mar 12-15, 2019)

WAVIN SIPHONIC ROOF DRAINAGE SYSTEM INSTALLATION TRAINING AND PRESENTATION

Sponsored By: UNITEC Pipe Manufacturing Corporation
4 Hours of Technical Training (Apr 22, 2018)

REFERENCES

JOSHUA ADAM, PROJECT ENGR.

Rooftop Anchor, Inc. / Heber City, Utah, USA
801-839-2911 Direct Line / 800-411-3914 Main Line
joshua.p.adam@gmail.com
josh@rooftopanchor.com

JACKSON IRELAND, CEO

VOS International, Inc. / Redcliffe, Queensland, Australia
0476217147 (+61 for Australia)
Jackson.i.ireland@gmail.com
jackson@vosinternational.com.au

ANALYN DE GUZMAN, ENGR.

UNITAN Constrn. & Dev. Corporation/ Valenzuela City, PH
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- Over 20 tender bid plans for water and wastewater projects were submitted and 5 of those were awarded (Australian client)
- Assisted clients in developing a project schedule program, assigning resources to tasks, and analyzing workloads.
- Conducted market research analysis for Australian clients by searching for over 200 entities (comprising government websites and companies responsible for the construction of water and sewer infrastructure in the community).
- Help editor of client's construction methodology program.
- Over 50 bid layout proposals for fall protection and suspended access layout were submitted and roughly 10 of those were awarded (American Client)
- Help editor to client's Operation and Maintenance Manual conforming to OSHA'S STANDARD 29 CFR 1910.27 & WWCA I-14.1-2001
- Responsible for monitoring of client's website for the incoming bid invitation using the salesforce customer relationship management (CRM) platform.

OFFICE/SITE ENGINEER

UNITAN Construction & Development Corporation, Valenzuela City , PH
Mar 2018 - Sept 2018

- Submitted over 10 bid project proposals in a 6 months period and roughly 5 of those were awarded
- Completed Fit-out Project in BGC Taguig and Dasmariñas Village Makati City.
- Organized and compiled old project documents by making an archive file folder for the engineering department team.
- Responsible for monitoring incoming bid invitations using the ARIBA sourcing platform.
- Reviewed all construction plans and specifications for the upcoming bid proposals.
- Conducted inspection and testing of materials with clients and consultants.
- Responsible for monitoring ongoing projects (Quality Assurance/Quality Control Engineer) by conducting meetings, preparing project progress reports, and punch list documents.