



CORTEZ, JOBELYN A.

Address: #35 Aquarius St. ph. 3c, Sto. Niño, Meycauayan City Bulacan, Philippines

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Objective

To be part of a company where I can hone my skills and widen my experiences. To work for a position as an Artist and other related jobs. To work effectively and efficiently with the assigned task, where my background, interest and analytical aptitude can be applied for future development.

Qualifications

- Fast and easy to learn, willing to undergo training and willing to accept new ideas.
- Knowledgeable in computer specifically Corel draw, Adobe Photoshop, desktop publishing and internet.
- Hardworking, sincere and dedicated to work.
- Responsible for other various duties as assigned.
- Has a background in basic photography.
- Knows how to deal with different kinds of people courteously, patiently and gracefully.

Educational Attainment

Tertiary Education:

**Far Eastern University
Nicanor Reyes St., Sampaloc Manila
Bachelor of Fine Arts
Year April 2001**

Secondary Education:

**St. Mary's Academy of Caloocan (Formerly Our Lady of Grace Academy)
11th Avenue Grace Park Caloocan City
Year 1993-1997**

Elementary Education:

**St. Mary's Academy of Sto. Niño
Sto. Niño Meycauayan City Bulacan
Graduated 1993**

Work Experience

2016-2018	Art Beat U.A.E	General Work Accepting and answering client phone calls and emails. Lay out flyers for social media accounts (i.e. Facebook, Instagram, etc.). Creating art sample products. Teaching art to kids and adults during events, workshops and school trips. Inventories and sales. Selling art products.
2011-2016	J.A.C. General Merchandise	Lay out Artist Lay out Invitations, flyers, brochures and leaflets. Designing souvenir items.
2004-2011	J. B. Andres General Merchandise	Lay out Artist Lay out Invitations, flyers, brochures and leaflets. Designing souvenir items,
2001-2004	M.B.A. General Merchandise	Ensure that each customer receives outstanding service by providing a friendly environment, which includes greeting and acknowledging every customer, maintaining solid product knowledge and all aspects of customer service. Visual Merchandiser Assist in Processing, replenishing merchandise and monitoring stock, bagging merchandise.
2000-2001	Maricor ads., Inc.	On the Job Training Graphic Artist Executes ideas and lay out for print ad materials and TV commercials.

Character Reference

Ms. Joyce Anotado
Financial Analyst II
Department of Social Welfare and Development (DSWD)
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Ms. Louise Gupit
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Ms. Amal Almaamari
Art Beat Owner
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I hereby certify that all of the information given above is true and correct to the best of my knowledge and belief.