



MICHELL B. GARCIA

PROFILE

Birthday: March 18, 1981

Age: 41

Address: Purok 3 Hilario St. San Roque
Dau 1st Lubao Pampanga

Status: Married

Spouse: Rex Barco Garcia

Contact Number: +639973700701

Father's Name: Romeo L. Batas

Mother's Name: Angelina C. Mallari

1st Child : Rechelle Anne B. Garcia

2nd Child: Axl Rain B. Garcia

3rd Child: Rhian B. Garcia

CONTACT

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Email:

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HOBBIES

Playing volleyball

Cooking

SKILLS

Reconciling or solving the difference of local checks clearing

EDUCATION

Guagua National Colleges

1998-2002

Bachelor of Science in Accountancy

Natividad High School

1994-1998

WORK EXPERIENCE

Bank of the Philippine Islands (BPI) - Operation Associates/Teller
October 1 2007- Present

Vouching and balancing of teller's transactions, processing local checks for clearing, foreign check deposit (FCDU) checks and preparing FED reports, validating deposit pick up (DPU) transactions.

WOW Employee Awardee October 17 2019 - Centralized Operations
Group – Cash Operations Outsourced Unit – San Fernando CC-PC

WOW Employee Awardee September 21 2017 – Centralized Operations
Group

K-servico - Cashier/Inventory clerk

June 2007-Sept 2007

Receiving and balancing for daily cash collections, receiving incoming units and updating the inventory reports.

Pampanga's Best - Good Manufacturing Product (GMP)

May 2006- Sept 2006

Checking all packaging employee's that they observe the standard operating procedure before entering the manufacturing plant. When inside the plant/checking their work if they observed good manufacturing product.

Surplus – Cashier

Feb 2003-Jun 2003

Receiving and balancing of payments from customers

Jollibee – Kitchen Crew

Jun2002-Aug2002

Preparing and cooking.

