



190 Bucandala III, City of Imus Cavite, Philippines 4103



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OBJECTIVE

I want to be part of a company where I can exercise and maximize my skills and potential while gaining new knowledge. A good company where I can provide for the needs of my family.

JAY MARK YEPES

EXPERIENCE

April 16, 2018–Present

Information and Communications Technology Services Unit • Information Technology Staff • Schools Division Office of Imus City (**DepED Imus City**)

September 3, 2015–June 30, 2018

Roving/ Pick-up Teller • Assistant Roving/ Pick-up Teller • Metropolitan Bank and Trust Company (**METROBANK**)

January 5, 2015–June 5, 2015

SM-Hypermarket • Bagger and Fixed Asset • Super Value Inc.

I am a Google Certified Educator Level 1 and a Microsoft Office Specialist. I have equipped myself with the knowledge and skills in hardware and software applications.

EDUCATION

Southern Leyte State University-Hinunangan Campus, Hinunangan, Southern Leyte, Philippines 6608

- Bachelor of Science in Information Technology

Unida Christian Colleges, Anabu, Imus Cavite Philippines 4103

- General Education

COMMUNICATION

I am equipped with advanced knowledge and skills in communication and technology. I am a Google Certified Educator Level 1 and a Microsoft Office Specialist.

LEADERSHIP

As a Schools Division Office Staff and as an ICT Coordinator I took charge of the monitoring and assistance of the School ICT Coordinators. I led and encouraged them to comply to the requirements of the DepEd's programs and projects.

REFERENCES

Available upon request.