

BAJA JERSON G.

16 AVOCADO ST, MAMBALING CEBU CITY

CEBU, PHIL 6000

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OBJECTIVE

TO BE PART OF FAST GROWING COMPANY WHICH OFFER CONTINUES OPPORTUNITY FOR AN EXCELLENT CAREER.

PERSONAL INFORMATION

DATE OF BIRTH : September 01 1992

PLACE OF BIRTH : Consolacion Cebu

AGE : 29

GENDER : Male

STATUS : Single

NATIONALITY : Filipino

HEIGHT : 156 cm

WEIGHT : 54kg

EDUCATION:

SECONDARY

TALAMBAN NATIONAL HIGH SCHOOL

TALAMBAN ,CEBU CITY

GRADUATED:2007- 2008

PRIMARY

CONSOLACION ELEMENTARY CENTRAL SCHOOL

CONSOLACION ,CEBU

GRADUATED:2003-2004

SKILL:

- *I KNOW HOW TO FORMAT COMPUTER
- *I KNOW HOW TO REPAIR COMPUTER
- *I KNOW HOW TO INSTALL SOFTWARE
- *I KNOW HOW REPROGRAM/HARDWARE

WORK EXPERIENCE

CEBU S RD, TALISAY ,6045 CEBU

SHAWARMA SHACK

JUNE 20 2021 TO NOVEMBER 10 2021

SERVICE CREW

RESPONSIBILITIES:

- Provided high standards of customer service during high-volume and fast-paced operations
- * Handled cash and credit card transactions quickly and accurately
- * Assisted management with inventory control and stock ordering
- * Maintained positive attitude and resolved customer complaints promptly and professionally
- *Took initiative to find extra tasks when scheduled duties were completed
- *Cross-trained new crew members

GENERAL SERVICES INC,

856 A,S FORTUNA ST MANDAUE CITY CEBU

MARCH 10 2019 TO NOVEMBER9 2021

SALES ASSOCIATE

RESPONSIBILITIES:

- *Aided in Stock Room Management, cataloged missing sample reports and shipment of products
- *Organized and designed displays for the floor of the department to attract customers
- *Assisted customers in deciding purchases, sizes, shoe types and vendors
- *Executed and operated proper transaction procedures per purchase

○ **LANDER SUPER STORE**

VOR POPE JOHN PAUL II AVE J.LUNA CEBU,CITY
SEPTEMBER 10 2018 TO JANUARY 10 2019

STOCK MAN

RESPONSIBILITIES:

- *Packed and unpacked products to be stocked on shelves, warehouses, or storage areas
- *Prepared products, supplies, and equipment for use; adjusted, repaired or assembled as necessary
- *Assisted customers delivering excellent customer service
- *Assisted the overnight stockers with all stockroom duties and inventory

HOME CREDIT PHIL

MT,MAYON ST MANDAUE CITY 6014
JUNE 15 2016 TO JANUARY 5 2017

SALES ASSOCIATE

RESPONSIBILITIES:

- *Acts as Home Credit's front liners in sales
- *You will be assigned in BIG SHOPPING MALLS
- *Actively sells and promotes products of Home Credit partners (Electronics & Gadget Stores) while ensuring quality customer service is provided to the clients.

TAYEW MANUFACTURING INC

KINASANG-AN PARDO CEBU CITY 6000
AUGUST 05 2015 TO APRIL 2 2016

PROMODISER

RESPONSIBILITIES:

- *Greet customers and offer them an assistance.
- *Advise customers by providing information on products.
- *Sell products being promoted, and keep records of sales.
- *Work as part of a team of demonstrators to accommodate large crowds.
- *Arrange the products on stock shelves.

GIGATECH INC,

DUHAT ST MON EL SUB,PARANAQUE 1715
FEBRAURY 20 2014 TO JUNE 2015

ASSISTANT ELECTRICIAN

RESPONSIBILITIES:

- *Assist electrician with examining electrical units for loose connections
- *Transport tools, materials and electrical equipment for electrician
- *Test for short circuits in wiring using multi-meter tests
- *Fix or replace breakers in circuit panel
- *Repair electrical equipment in apartments such as fuses, light sockets, bulbs, outlet and switches using hand tools

GOBAL WEAR MANUFACTURING INC,

MACTAN ECONOMI ZONE 1 PUSOK LAPU LAPU,CITY
/6 MONTHS YEAR 2013

FACTORY WORKER/PRODUCTION OPERATOR

RESPONSIBILITIES:

- *Select appropriate material for each product
- *Take measurements and cut materials
- *Use your machine to make products
- *Make repairs as necessary
- Label each product

CHARACTER REFERENCE

CARLEEN FAY BANALO
CONCESSION COORDINATOR
VIPERFOOTWEAR COPR.
09068520676

MARIA KATE IMPERIAL
HUMAN RESOURCE PERSONNEL
VIPERFOOTWEAR CORP.
09260393941