

## **ALLAN MANUEL COMIA**

Current Address: Old Al Qassim Road, HADCO Almarai, Kingdom of Saudi Arabia  
Home Address: 104 Old Bayanihan Street. Barangay 159, Caloocan City Philippines  
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Passport No: P1968818B  
Birthdate: 03 May 1978  
Birthplace: Manila, Philippines  
Civil Status: Married  
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### ● **EDUCATIONAL BACKGROUND**

#### **TERTIARY**

School: Philippine Maritime Institute  
Course: Associate Marine Engineer – Incomplete  
Address: Fernando Poe Jr Avenue (Formerly Roosevelt Avenue) Quezon City  
School Year: 1996 – 1997

#### **SECONDARY**

School: Culiat High School  
Address: Culiat, Tandang Sora Avenue, Quezon City  
School Year: 1991 – 1995

### ● **TRAINING CERTIFICATE/QUALIFICATION/LICENSE**

#### **PROGRAM/COURSE TITLE: Personal Hygiene & Food Safety**

Name of Awarding Authority: Brian Prystupa PhD  
Name of Training Institution: Reza Health & Food Safety Training Centre  
Address: Jeddah, Saudi Arabia  
Date of Training Period: 09 April 2012  
Total hours of training period: 1 day

#### **PROGRAM/COURSE TITLE: Almarai Working Safely**

Name of Awarding Authority: Hemantha Balasooriya  
Name of Training Institution: Almarai Company  
Address: P.O. Box 8524 Riyadh 11492, Saudi Arabia  
Date of Training Period: 19 June 2012  
Total hours of training period: 1 Day

**PROGRAM/COURSE TITLE: Almarai Supervisory Development Programme**

Name of Awarding Authority: Alistair Gibb  
Name of Training Institution: Cedar Associates  
Address: P.O. Box 8524 Riyadh 11492, Saudi Arabia  
Date of Training Period: 26-27 January 2016, 24-25 February 2016, 12-13 March 2016  
Total hours of training period: 6 Days

**PROGRAM/COURSE TITLE: Almarai Advanced Supervisor Development**

Name of Awarding Authority: Alistair Gibb, Lindsay Muir, and William McKee  
Name of Training Institution: Cedar Associates  
Address: P.O. Box 8524 Riyadh 11492, Saudi Arabia  
Date of Training Period: 23-24 August 2016, 5-6 November 2016, 6-7 December 2016  
Total hours of training period: 6 Days

**PROGRAM/COURSE TITLE: Problem Solving & Decision-Making Strategies**

Name of Awarding Authority: Andrew Mackie  
Name of Training Institution: Almarai Company  
Address: P.O. Box 8524 Riyadh 11492, Saudi Arabia  
Date of Training Period: December 2016  
Total hours of training period: 5 Hours

**PROGRAM/COURSE TITLE: Effective Time Management**

Name of Awarding Authority: Andrew Mackie  
Name of Training Institution: Almarai Company  
Address: P.O. Box 8524 Riyadh 11492, Saudi Arabia  
Date of Training Period: July 2016  
Total hours of training period: 4 Hours

**PROGRAM/COURSE TITLE: First Aid & AED Refresher Training**

Name of Awarding Authority: Arniel Lapesora  
Name of Training Institution: National Safety Council  
Address: Hail, Kingdom of Saudi Arabia  
Date of Training Period: 20 February 2021  
Total hours of training period: 4 Hours

## ● WORKING EXPERIENCE

### Current Position

**COMPANY:**        **ALMARAI COMPANY Ltd**

Type of Company:     Poultry Farm  
Address:                HADCO Almarai, Poultry Farming, KSA  
Period:                 January 2014, up to present  
Position:               Assistant Supervisor/ Farm Supervisor  
Job Title:                Unit Manager

### Duties and Responsibilities

1. Manage 72 tunnel ventilated broiler house with 2.5 to 2.8 million broilers.
2. Ensure the farm is managed and ready as per plan, both processing and placing.
3. Manage the chicken health monitoring program to ensure the operation remains disease free in conjunction with the veterinary department.
4. Develop work schedules and establish procedures.
5. Facilitate and participate on routine flock health procedures, i.e., vaccinations, medication, and chick placement.
6. Ensure accurate record keeping takes place.
7. Maintain quality control and housekeeping on all areas within the poultry unit.
8. Give feedbacks and recommendations to higher managers to have the better animal husbandry process.
9. Ensure all requirements of the biosecurity and pest control are adhered on the broiler farm.

### Previous Position

**COMPANY:**        **ALMARAI COMPANY Ltd**

Type of Company:     Poultry Farm  
Address:                HADCO Almarai, Poultry Farming, KSA  
Period:                 July 21, 2011, up to September 2011  
Position:               Farm Staff  
Job Title:                General Farm Worker

### Duties and Responsibilities

1. Collecting mortality and culls.
2. Follow Bio Security.
3. Helping the unit foreman taking the actual weight at day 0, 4, 7, 14, and 21.
4. Maintaining the farm clean and tidy.
5. Monitoring the house like temperature, humidity, water, and feeds.
6. Making the daily mortality report.

**COMPANY: ALMARAI COMPANY Ltd**

Type of Company: Poultry Farm  
Address: HADCO Almarai, Poultry Farming, KSA  
Period: September 2011 up to January 2013  
Position: Farm Staff/ Night Duty  
Job Title: General Farm Worker

**Duties and Responsibility**

1. Monitor and observe the chicken during at night.
2. Preparing the chicken house during catching.
3. Received and arranged the feed delivery.
4. Taking the crop fill.
5. Helping the vaccine team during vaccination.
6. Reporting to the foreman the activity at night.

**COMPANY: ALMARAI COMPANY Ltd**

Type of Company: Poultry Farm  
Address: HADCO Almarai, Poultry Farming, KSA  
Period: January 2013 up to December 2013  
Position: Unit Foreman  
Job Title: Farm Technician 1

**Duties and Responsibility**

1. Making feed order and weekly feed forecast.
2. Assisting and managing the vaccine team.
3. Making work plan during downtime i.e., washing, disinfection, placement of bedding and feeds.
4. Helping the senior supervisor to conduct the OJT from safety.
5. Reporting to the senior supervisor regarding any health issue of the chicken.
6. Put the setting to the SKOV panel board.
7. Submitting the material inventory used in the farm.

● **SKILLS**

1. Basic Microsoft Excel, Word, and Outlook
2. Driving (Light Vehicle, Tractor, Coaster, and Trucks)

- **CHARACTER REFERENCES**

**Mr. Adriaan Steyn**

Position: Farm Manager

Company: PROTEN PTY LTD

Address: Australia

**Mr. Dominic Pascual**

Position: Farm Manager

Company: PROTEN PTY LTD

Address: 495B Thwaites Road, Yannathan, Victoria, Australia

Contact No. +61473386999

Email Address: dominicpascual52@gmail.com

**Mr. Ibrahim Almutairi**

Position: Senior Unit Manager

Company: Almarai Company

Address: Old Al Qassim Road, HADCO Almarai, Saudi Arabia

Contact No. +966 502138567

Email Address: [ibrahim.almutairi@almarai.com](mailto:ibrahim.almutairi@almarai.com)