



Paul Anthony Prado

Maintenance Engineer

I believe that a person equipped with experiences and is humble enough to enhance his skills and broaden his knowledge to improve in every endeavour he takes is bound for greater heights of excellence and achieve real success.

Contact

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Education

- 2011-2015
Bachelor of Engineering
*Technological University of the Philippines -
Taguig Campus*
- 2004-2007
Diploma of Technology - Electronics
*Iloilo Science and Technology
University (WVCST)*

Skills

- Proficient in English (verbal and written)
- Equipped with machine troubleshooting and repair experience.
- Proficient in MS Office Applications (i.e. Word, Excel, PPT)
- Has knowledge in Canva, WordPress, Google forms (docs & sheets).
- Has favorable exposure to the manufacturing industry set-up and process with a decent knowledge on quality standards.

Language

English

Filipino (Tagalog)

Experience

Feb 2021 - Mar 2022

Boureston Media Inc., Texas, USA

Virtual Assistant

- Responsible for doing researches (various images, videos,) for blog posts.
- Tasked to edit/revise and update outdated blog posts thru WordPress.
- Scraping of expired domains usable for the company websites.
- Fixing of blog posts' broken links and searching for appropriate affiliate websites' products. (i.e.
- Amazon, Etsy, Walmart, World Market, etc.)

Feb 2020 - April 2020

TerraNova Private Resort, Taytay, Palawan

Resort Supervisor

- Supervises all resort undertakings including housekeeping, boat concerns, supply purchases, and other concerns.
- Spearheads coordination with guests and caters to their concerns whenever needed.
- Responsible for attending to staff's welfares and concerns.
- Has extra responsibilities pertaining to legal documents and accomplishments
- Regularly meets with resort owners to report and discuss various important matters.

Aug 2018 - Dec 2018

Allegro Microsystems Philippines Inc., Parañaque City

Maintenance Engineer

- Initiates machine innovations for process through implementing innovative projects.
- Meets with Department heads for production processes and maintenance discussions.
- Provides support to subordinates/technicians for machine repairs and troubleshooting.
- Generates weekly KPI reports and presents to management
- Requests support and assists foreign suppliers with major machine repairs.
- Generates PR of machine spare parts and is responsible for safeguarding fragile items.

Jul 2014 - Aug 2018

Allegro Microsystems Philippines Inc., Parañaque City

Maintenance Leadman

- Maintains stability of the EOL Production machines by leading the maintenance team in efficient troubleshooting and set-up of EOL machines (auto-frame loader, molding, ink-mark, laser-mark, plating, trim & singulation, MTFs & drop-in) for production support without compromising the output product's quality factor.
- Generates reports needed by superiors and presents if necessary.
- Attends quality issues meeting with Production, Process, Equipment Eng'g, Suppliers, etc.
- Handles subordinates and assists in troubleshooting and repairs in-behalf of the Supervisor.
- PR of machine spare parts and coordinations with local suppliers for urgent requests

Jan 2008 - Jul 2014

Allegro Microsystems Philippines Inc., Parañaque City

Maintenance Technician

- Set up and troubleshoot EOL Production line machines (auto-frame loader, mold, ink-mark, laser-mark, plating, manual press, trim & singulation, MTFs & drop-in).
- Addresses production concerns related to quality issues and reports to superiors.
- Updates historical logbooks of every assigned machine.
- Generates PR of machine spare parts needed.

References

Romeo R. Castro

Section Manager,
Allegro Microsystems Phils. Inc.

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Rodelio O. Moratin

Section Head,
Allegro Microsystems Phils. Inc.

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