

**LEONARDO ARIOLA**

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Zoom ID: Leonardo Ariola / lariola82@gmail.com

Marital status: Married

Number of children: n/a

Ages of children: n/a

Birthdate: May 02, 1982



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**POSITION SOUGHT: AUTOMOTIVE MECHANIC**

**SUMMARY OF QUALIFICATIONS**

- Over 18+ years of solid after-sales workshop experience in an automotive dealership.
- Strong background in both diesel and gasoline engines of American brand vehicles such as Ford, Lincoln, and Shelby.
- Proven skills in performing vehicle inspections, repairs, maintenance, and installations.
- Demonstrated ability in providing technical resolution in vehicles with complex concerns and drivability issues.
- Professional communication skills include fluency in English, both oral and written.

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**WORK HISTORY**

**Workshop Supervisor**

11-2015 to Present

Autohub Group / Global City Auto Sales Inc. / Ford Otis Manila  
Manila, Philippines

- Supervise Technicians to ensure that customers' needs are met and vehicles are fixed right the first time.
- Responsible for day-to-day activities of the Service Department including coaching and training Technicians, planning and managing inventory, supplies, and equipment.
- Provide technical information, explanation, and customer service.
- Perform inspections, repairs, and installations according to the manufacturer's quality and time standards.
- Comply with manufacturer and dealership's safety and environmental programs and practices.
- Perform diagnosing, repairing, and test-drive on vehicles with complex technical issues.
- Prepare technical reports for vehicles with complex technical issues.

**Senior Technician and Technical Service Officer**

09-2008 to 11-2015

Autohub Group / Global City Auto Sales Inc. / Ford Global City  
Taguig, Philippines

- Performed diagnostic and troubleshooting procedures to find and identify root causes of mechanical, electrical, and electronics issues.
- Troubleshoot and diagnose faults with vehicle systems and components using OEM-specific special tools, diagnostic trees, and online knowledge bases.
- Inspected, diagnosed, troubleshoot, repaired, and replaced parts on the following vehicle components (both Diesel and Gasoline vehicles).
  - Engine Mechanical
  - Engine Electronic Control
  - Heating, Ventilation, and Air conditioning System (HVAC System)
  - Automatic and Manual Transmission
  - Mechanical and Electronics Braking System
  - Warning and Infotainment system
  - Interior and Exterior lighting system
  - Under chassis
- Perform inspections, repairs, and installations according to the manufacturer's quality and time standards.
- Inspected vehicles in operation, road-tested/test drove vehicles and tested automotive systems and components using computerized diagnostic and other testing devices to diagnose and isolate faults.
- Prepare technical reports for vehicles with complex issues.

**Junior Technician**

01-2005 to 09-2008

Autohub Group / Global City Auto Sales Inc. / Ford Global City  
Taguig City, Philippines

- Serviced vehicles according to OEM-recommended maintenance schedules for oil changes, engine tune-ups, and fluid changes.
- Performed diagnostic and troubleshooting procedures to find and identify root causes of mechanical issues.
- Repaired or replaced mechanical units or components using hand and power tools
- Completed full vehicle inspections to check for leaks, damage, or other issues of concern.
- Replaced damaged, missing, or defective parts with new and refurbished components.
- Used specialized tools such as scan tools and other diagnostic tools and equipment.

**Service Apprentice**

10-2004 to 01-2005

Autohub Group / Global City Auto Sales Inc. / Ford Global City  
Taguig City, Philippines

- Serviced vehicles according to OEM-recommended maintenance schedules for oil changes, engine tune-ups, and fluid changes.
- Changed, rotated, and balanced tires on different types of vehicles.
- Assisted Junior and Senior Technicians during maintenance and repairs.

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## **EDUCATION HISTORY**

<b>Vocational Diploma in Automotive Technology – Automobile Mechanic</b> Don Bosco Technical Institute, Philippines	2003-2004
<b>Secondary (4<sup>th</sup> year High School)</b> Pasay City South High School, Philippines	2000-2001
<b>Secondary (1<sup>st</sup> year – 3<sup>rd</sup> Year High School)</b> South Eastern College, Philippines	1997-2000
<b>Elementary</b> Our Lady of Carmel School, Philippines	1990-1996

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## **TRAINING**

<b>Automotive Servicing NCI</b> Technical Education and Skills Development Authority, Philippines	Jun 2022
<b>Basic Occupational Safety and Health Safety Officer II</b> FDR First Safety System Training Services Corp., Philippines	Sep 2021
<b>Automotive Mechanical Assembly Training</b> Shelby American, Inc., Nevada, USA	Jan 2021
<b>Basic Training Course for Pollution Control Officers</b> Water Environment Association of the Phils. Inc. /DENR, Philippines	Jun 2019
<b>Ford Stars Training up to Level 3 Module</b> Ford Group Philippines, Philippines	Continuous