

Dear Sir / Madam:

Greetings of peace!

I am submitting my record qualifications as a Licensed Civil Engineer that would aide situate the need of your growing industry.

The years I have experienced working with different kinds of people and dealing with different forms of civil works has outfitted me to become more resourceful and competent employee. As a Civil Engineer that have been exposed in the different fields of AutoCAD & Drafting, Design Executive, Sales, QC / QA, Site Engineer and Project Engineering, I am confident to share what I have for a progressive goal in the organization and as well enhance more of my field by self learning and training. Moreover, this would support me to make a difference through innovations in the dynamic industry of today.

If my qualifications have convinced you, I am willing to come at your office for an interview at your favorable schedule.

I can be reached with this contact number: +65 9817 3948.

Attached herewith are my curriculum vitae for your references.

Truly yours,

ENGR. FREDDIE RIC G. PUERTOS

Applicant

FREDDIE RIC G. PUERTOS

Yew Mei Green Condominium
Block 52 #03-16
52 Choa Chu Kang North 6
Singapore 689575

Registered Civil Engineer

Licensed No. 0108504

Contact Number: +65 9817 3948

Email Address: freddieric83@yahoo.com



PERSONAL BACKGROUND

Birth Date: November 1, 1983
Sex: Male
Civil Status: Married
Citizenship: Filipino
Height: 5'5"
Weight: 75 kgs.
Spouse: Lyra Mae B. Puertos

EDUCATIONAL BACKGROUND

College: University of Cebu
Sanciangko St., Cebu City 6000
Bachelor of Science in Civil Engineering
High School: Notre Dame Academy
San Fernando, Cebu

WORK EXPERIENCES

ORGANIZATION	DESIGNATION
<p>Department of Public Works and Highways Office of the District Engineer Cebu 1st District Engineering Office Capitol Site, Cebu City</p>	<p>On the Job Training on actual civil works through current government civil engineering projects.</p>
<p>Philmetal Products Inc. Capitol Commercial Building N. Escario St., Cebu City</p>	<p><u>Regional Sales Engineer</u> Description: Responsible for the sales of high grade Galva & pre-painted roofing materials, wall claddings & steel decking through quality products & services. Undertakes a highly competent stand in the market as field consultant by determining in depth market needs, wants & serving the clients with utmost customer satisfaction. Visits assigned Architect, Civil Engineer, Contractor, Corporate & Government account & specified the products. Conducts actual measurement & estimation and then AutoCAD the drawing.</p>
<p>JJ & J Construction Tsuneishe – Phase 4 Expansion Project Buanoy, Balamban, Cebu, Philippines</p>	<p><u>QC / QA Engineer / Field Engineer</u> Description: Control & supervise the process of QA / QC reports from site & regional offices, lead, guide, & train officers & field inspectors in QA, developed proper solutions for engineering deficiencies, quality control system, and expert in for technical records, documents, drawings, training, materials & submittals.</p>

<p>San – Vic Agro Builders, Inc. Air Liquide Plant – “ASU Cosmodyne” Project WCIP – SEZ, Buanoy, Balamban, Cebu, Philippines</p>	<p align="center"><u>Project Engineer</u></p> <p>Description: Ensure the smooth implementation of project based on schedule., budget and in accordance with specifications and standard. Review the project plan, contracts and construction schedule. Before project commence. Prepare complete project program including all activity duration, work & manpower histogram & cash flow. Update the program of work as per site progress, prepare the weekly & monthly report for the work done and accomplished. Monitor the project status and compare with planned schedule. Conduct quality inspection and check safety procedure on the project implementation. Resolve technical issues encountered. Coordinate with clients for inspections and delivery of completed projects. Supervise the drainage System, trench canal, box culvert, roads, warehouse building foundation of panels transformers.</p>
<p>138 KV Tie Line Foundation Project Visayan Electric Company from Sangi, Toledo City to City of Naga Switchyard Toledo City, Cebu, Philippines</p>	<p align="center"><u>Project Engineer</u></p> <p>For the specific task of foundation & structural designing & specifications of lines, substations at Switching Station for the 138KV Project.</p> <p>Description: Prepare complete project program including all activity duration, work & manpower histogram & cash flow. Update the program of work as per site progress, prepare the weekly & monthly report for the work done and accomplished.</p>
<p>Visayan Electric Company Power System Design Department J. Panis St., Banilad, Cebu City Philippines</p>	<p align="center"><u>Project Engineer</u></p> <p>For the specific task of foundation & structural designing & specifications of lines, substations at Switching Station for the 138KV Project.</p> <p>Description: Prepare complete project program including all activity duration, work & manpower histogram & cash flow. Update the program of work as per site progress, prepare the weekly & monthly report for the work done and accomplished.</p>
<p>KEMPEE Engineering (RAK) LLC Plot No. 94A, RAKIA Industrial Zone 1 PO Box 6359 RAK, UAE (May 2011-June 2012)</p>	<p align="center"><u>AutoCAD Draughtsman</u></p> <p>For the specific task in creating technical drawings and plans for steel, pre-manufactured modular buildings and other manufacturing by use of computer – aided design and drafting software programs.</p> <p>Description: Prepare visual depiction of the product to be constructed; produce detailed drawings that includes design, building dimensions, materials, and construction procedures.</p> <p align="center">Projects: Dubai Aluminium, Emirates Aluminum</p>
<p>Syscon Pte. Ltd. 30 Tuas Bay Drive Singapore 637548 (June 2012 – December 2017)</p>	<p align="center"><u>Civil Engineer / AutoCAD Draftsman</u></p> <p>For the specific task in creating technical drawings and plans for building and manufacturing by use of computer – aided design and drafting software programs.</p> <p>Description: Prepare visual depiction of the product to be constructed; produce detailed drawings that includes building dimensions, materials, and construction procedures.</p> <p align="center">Project: Housing Development Board (HDB) Projects</p>
<p>Chip Eng Seng Precast No. 11 Tuas Basin Close Singapore 638806 (January 2018 – April 2021)</p>	<p align="center"><u>Design Executive</u></p> <p>For the specific task in creating technical drawings and plans for building and manufacturing by use of computer – aided design and drafting software programs.</p> <p>Description: Prepare visual depiction of the product to be constructed; produce detailed drawings that includes building dimensions, materials, and construction procedures.</p> <p align="center">Project: HDB, Condominium and Land Transport Authority (LTA) Projects</p>

<p>JStar Precast Private Limited Bukit Batok Crescent WCEGA Tower Singapore 658065 (May 2021 – Present)</p>	<p style="text-align: center;"><u>Design Engineer</u></p> <p>For the specific task in creating technical drawings and plans for building and manufacturing by use of computer – aided design and drafting software programs.</p> <p>Description: Prepare shop drawing for precast component and incorporate all details and requirements from Architectural, Structural and Mechanical Electrical Plumbing (MEP) aspects. Check the discrepancies and prepare query through Request for Information (RFI). Coordinate and resolve any technical issues with Main Contractor, consultants and production department. Ensure the quality and shop drawing are accordance with HDB standards and consultant drawing. Prepare and update site progress for records. Resolve issues encountered during construction stage including site rectification and propose method of statement for defective precast component on site. Prepare precast components for construction quality assessment inspectors and As-built shop drawings</p> <p style="text-align: center;">Project: HDB, Condominium and LTA Projects</p>
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WORK QUALITIES

- ✓ Skills in estimation and AUTOCAD
- ✓ Able to build up a good work environment
- ✓ Focused, discipline, resourceful, keen to details and open to new challenges
- ✓ Have the capacity to work in a team
- ✓ Self learner and trainable