



# GERRY MERCADO LOCQUIAO, JR.

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## OBJECTIVE

To be able to execute knowledge and skills together with the development of personal, intellectual and empirical growth on the field of IT that would be advantageous to the institution and its clients.



## EXPERIENCE

**COMPUTER ENGINEER | Reachgroup of Companies (Reach Employment Services, Beverly Hills Medical Center, Mazaya Insurance Brokerage LLC, Aspire Manpower Services, etc)** May 2021 – Present

- Server Administrator – Windows Server (Active Directory Server Administrator, File Server, Application Server Admin, Backup Server)
- Windows Server Active Directory Administrator and Group Policy Administrator
- Microsoft 365 Admin recently Office 365 Admin – Controlling all e-mails (creating accounts, reset password, mail backup).
- Azure Active Directory Administrator
- Etisalat Domain Email Administrator
- Etisalat B2B Portal Admin
- CPanel Email Administrator
- PABX Phone Administrator – Administrator who is maintaining all the phones from companies (AVAYA, Yealink, Panasonic)
- Network Administrator – Maintaining the network firewall (Fortinet and Sonic Wall), Switches (Cisco, Rujies) and Access Points (Rujies, Engenius, Ubiquiti)
- Network cabling in charge for all offices.
- Purchasing IT Products – Presenting quotations from all vendors in UAE to the management for the best price and reliable choice.
- Java Application Administrator – Maintaining and troubleshooting for Java Application (Compass, Concept)
- Supporting Employees over 200 Employees Entire UAE and KSA for troubleshooting and maintaining computer systems.
- Attendance Machine Administrator – controlling the whole attendance software for the companies using (Biotime and Middle East Attendance Software Database)
- Supports for all kinds of Printers in all offices
- Remote Supporting all Employees (Anydesk, Teamviewer, TightVNC and Windows Remote Desktop Connection)
- VPN Support (Netextender and Forticlient VPN)
- Assembling, upgrading and troubleshooting all kinds of Server Computers, Desktop Computers and Laptops

### **IT ENGINEER | Dietlicious Restaurant LLC** September 2020 – April 2021

- Install, Repair, Maintain, Assemble all kinds of Printers.
- Office printer installation and management
- Disk space management, configuration, backup setup and restore
- Troubleshooting system, network problems and solving hardware and software faults
- Server computer installation, configuration and troubleshooting.
- Monitoring and maintaining computer systems and networks
- Providing IT manager assistance for desktop support
- Yealink Phone Administrator

### **IT ENGINEER | Xerox Emirates** January 2020 – October 2020

- Install, Repair, Maintain, Assemble all kinds of Printers.
- Office printer installation and management
- Disk space management, configuration, backup setup and restore
- Troubleshooting system, network problems and solving hardware and software faults
- Server computer installation, configuration and troubleshooting.
- Monitoring and maintaining computer systems and networks
- Providing IT manager assistance for desktop support

### **IT Engineer | HYGIEA Spa and Wellness Center** June 2017 – November 2019

- Server computer installation, configuration and troubleshooting.
- Windows Environment, Windows server environment installation, configuration, diagnosing and troubleshooting.
- Linux Environment Installation, configuration, diagnosing, and troubleshooting.
- Network diagram drawing, configuration, diagnosing (Dlink, Cisco, Fortinet, Handlink )
- Software/Hardware VPN configuration, diagnosing and troubleshooting.
- Structured cabling system installation, termination, and testing
- CCTV installation and configuration
- NVR /DVR installation and configuration
- Provides basic IT networking training and technical skills qualification education
- Window servers installation and configuration
- Office printer installation and management
- CCTV hardware and software installation, programming and monitoring
- Disk space management, configuration, backup setup and restore
- Troubleshooting system, network problems and solving hardware and software faults
- Monitoring and maintaining computer systems and networks
- Providing IT manager assistance for desktop support
- Troubleshooting, diagnosing problems, implementing corrective action procedures within prescribed guidelines and/or escalates to other technical resources as appropriate



## EDUCATION

### Bachelor of Science in Computer Engineering

- Asian Institute of Computer Studies | 2017 |

### Secondary

- Luciano Millan National High School | 2011 |

### Primary

- Narciso R. Ramos Elementary School | 2006 |

### Other Courses

- Computer Hardware Servicing (National Certificate II) | TESDA Philippines|
- CCNA 1- Network Fundamentals
- CCNA 2 – Routing Protocols & Concepts
- CCNA 3 – LAN Switching & Wireless
- CCNA 4 – Accessing the WAN
- UNIX Essentials featuring Solaris 10 Operating System



## SCHOLASTIC / ACADEMIC ACHIEVEMENTS

### TERTIARY

- First Placer, School Based Cisco Networking Skills Challenge

### Secondary

- Best In Computer Hardware Servicing
- Leadership Award
- First Placer, 28<sup>th</sup> Regional STEP Competition (PC Assembly and Networking)
- First Placer, 29<sup>th</sup> Regional STEP Competition (PC Assembly and Networking)
- Eight Placer, 28<sup>th</sup> National STEP Competition (PC Assembly and Networking)
- Sixth Placer, 29<sup>th</sup> National STEP Competition (PC Assembly and Networking)

### Primary

- Second Honor (Grade 1 to Grade 6)
- Supreme Pupil Government President
- Leadership Award



## SKILLS

LANGUAGES: HTML, PHP, JavaScript , VB.NET, C/C++, C#, Java

SOFTWARES: Microsoft Office, Adobe Dreamweaver

OPERATING SYSTEMS: Windows XP/Vista/8.1/10 and Server 2010 versions, Linux (Ubuntu), Mac OS

- Diligent, self-motivated and a fast learner with keen ability to find and resolve malfunctions, using technical and communication skills to ensure minimization of downtime and optimal computer performance.



## TRAININGS & SEMINARS

- Engineering Beyond Borders : De La Salle University
- Student Technological and Entrepreneurs of The Philippines : National Level Manila



## PERSONAL INFORMATION

- Birthplace: Manila Philippines
- Birth date: October 11, 1994
- Nationality: Filipino
- Marital Status: Single
- Contact Info: 0508788145