Aliah Mae L. Saltivan

Residential Address: #27-21 Pagdalagan Norte, City of San Fernando, La Union, Philippines, 2500
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CAREER OBJECTIVE: A hardworking, passionate and focused business student with a major of Financial Management. Seeking to use my great knowledge regarding finance, business, computer literacy and my good communication skills to effectively and efficiently serve your company as an employee. I am well dedicated and committed in becoming one of the team player in your humble company in the future.

EDUCATIONAL ATTAINMENT:

College Education: Saint Louis College- Lingsat, City of San Fernando, La Union
Bachelor of Science in Business Administration Major in Financial Management (S.Y. 2018-2022)

Senior High School: Christ the King College- Sevilla, City of San Fernando, La Union
Grade 11 & 12 Academic Track- Accountancy, Business and Management (S.Y. 2016-2018)

Junior High School: Christ the King College- Sevilla, City of San Fernando, La Union
Grade 7 to 10 (S.Y. 2012-2016)

Elementary Education: Paringao Elementary School- Paringao Bauang, La Union
Grade 1 to Grade 6 (S.Y. 2006- 2012)

SKILLS AND QUALIFICATIONS:

- Communicates proactively
- Upholds a strong sense of confidentiality and integrity
- Organized, flexible and can multi- task things
- Can work under pressure
- Computer Literate especially the use of microsoft office

SEMINARS ATTENDED, AWARDS, TRAINING, AND CERTIFICATES:

Seminars:

- Explore: A Business Journey towards a Competitive Future
- Advancing the Microsoft Office Skills
- How to series: Building a Path towards Financial Prowess

Awards:

- Deans Lister- Fourth Year College, Second Semester (S.Y. 2021- 2022)
- Deans Lister- Fourth Year College, First Semester (S.Y. 2021- 2022)
- Deans Lister- Third Year College, First Semester (S.Y. 2020- 2021)
- Graduate as an outstanding student- Senior High School (S.Y. 2017-2018)
- Academic Excellence- Grade 11 (S.Y. 2016-2017)
- Graduate in Elementary receiving special awards- Grade1 to Grade 6 (S.Y. 2006- 2012)

Training:

- Work Immersion at Department of Social Welfare and Development- Office of the Assistant Regional Director for Administration (January 22, 2018- February 02, 2018)
- Internship at Ollopa Corporation- Frontier Semiconductor (Purchasing and Accounting Department) – February 2, 2022- May 25, 2022

Certificates:

- Certificate of Recognition- Aldaw ti Pammigbig, Catechist (S.Y. 2014- 2015)

CHARACTER REFERENCES:

- **Ms. Juanita U. Gabriel, MBA, CMITAP, CMC, AFP**
  Adviser, JFINEX- SLC
  Saint Louis College, City of San Fernando, La Union

- **Ms. Feliza May C. Villanueva, MBA, CMITAO, AFP, CWP, CEPP**
  Instructor, Saint Louis College, City of San Fernando, La Union

I HEREBY CERTIFY that the above information is true and correct to the best of my knowledge and belief.

Aliah Mae L. Saltivan