

Myra Matienzo

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Sta. Maria Panganiban, Catanduanes, Panganiban, Philippines

PROFESSIONAL SUMMARY

A Police Officer trained to serve and protect people. Recieved numerous commendations and medals. Dedicated to work, descipline and perseverance and trained to adjust in any situation.

WORK EXPERIENCE

Policewoman

Dec 2013 - Present

Philippine National Police • Bagamanoc, Philippines

- Patrol assigned areas to maintain public safety and order and to enforce laws and regulations
- Investigate crimes and accidents, execute search warrants, secure evidence, interview witnesses, compile notes and reports and provide testimony in courts of law
- Apprehend and arrest criminal suspects
- Provide emergency assistance to victims of accidents, crimes and natural disasters
- Participate in crime prevention, public information and safety programs
- May supervise and co-ordinate the work of other police officers.

EDUCATION

Bachelor of Science in Information Technology

Jun 2006 - Mar 2010

Catanduanes State Colleges • Virac, Philippines

Specialized on Computer software, basic programming and Microsoft Office

SKILLS

- Ability to work under pressure

- Ability to work in a team
- Fast learner
- Ability to multitask
- Effective time management
- Computer skill
- Communication skill

PROFESSIONAL CREDENTIALS

Police Officer

AWARDS AND HONOURS

Medal of Merit

2018

Participation in the campaign against criminality and insurgency in Luzon, Philippines