

LESLIE CANONIGOBARREDO

20 Nofuente Compd. San Nicolas St. Cupang,
Muntinlupa City 1771
Philippines
+63927 899 8366
ymless20@gmail.com



PERSONAL INFORMATION

Nickname : Les
Age : 41 years old
Sex : Female
Date of Birth : November 20, 1980
Place of Birth : Cupang, Muntinlupa City
Civil Status : Single
Citizenship : Filipino
Religion : Evangelical
Height : 5'1
Weight : 170 lbs
Father's Name : Edgar M. Barredo
Occupation : Deceased
Mother's Name : Lucia C. Barredo
Occupation : Storekeeper
Interest : Cooking, Baking, Music, Movies and Reading
Otherskills : Computer literate (G Suite), Office Management,
Coordination and Social Media Management (Facebook, Instagram and eBay)

EDUCATIONAL ATTAINMENT

College Education

Muntinlupa City Technological Institute (MCTI), TESDA Accredited
Putatan, Muntinlupa City
School Year: January - March 2008, Batch 85
Food Trades

Philippine Science and Technology Centers
Bayanan, Muntinlupa City School
Year: 1998 - 2001
Associate in Computer Technology

AMATEL Computer Learning Center
San Pedro, Laguna
School Year: 1998 (1st Semester)
Associate in Office Management

Secondary Education

St. Bernadette College of Alabang
Muntinlupa City
School Year: 1994-1998

Intermediate Education

St. Bernadette School of Alabang
Muntinlupa City
School Year: 1987-1994

EMPLOYMENT BACKGROUND

Prudential Life UK (Pru Life UK)

Las Piñas City
Independent Licensed Financial Advisor
January 31, 2020 - Present

Mrs. DessertIce Candy

Las Piñas City
Virtual Assistant, Accounting Assistant
August 10, 2020 – March 15, 2021

Grub PH

Cupang, Muntinlupa City
Kitchen Manager, Cook and Baker
July 2020 – Present

LUHO

TLC Centre # 15 Aguirre Ave., BF Homes Parañaque City
Virtual Assistant to Accounting Assistant, Inventory clerk, Cashier, and Sales person
April 25, 2017 – September 15, 2019

Leonhart Group Inc. & ZEN-RI-YU Enterprise Corp.

Rizal Village Alabang, Muntinlupa City
Secretary to the COO and Chief Admin Officer
January 18, 2013 – March 15, 2017

Estrellita Marketing Corp.

Alabang-Zapote Rd. Muntinlupa City
Cashier and Office staff
July 2012 – January 15, 2013

IMF Cuenca Bazaar

Ayala Alabang, Muntinlupa City Bazaar
Marketing Staff (Seasonal)
July 2009 - December 2013

Dana Luisa's

Cupang, Muntinlupa City
Kitchen Manager, Cook and Baker
September 2008 – December 2012

Data Link Fareast Inc. (DLFI)

Alabang-Zapote Rd. Muntinlupa City
Data Analyst and Encoder
April 2002 – Aug 2007

Way Telecoms Trading

Alabang, Muntinlupa City
Cashier, Sales and Inventory Clerk
January 2000 – April 2002

Sepphil Manufacturing, Inc.

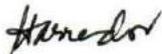
San Vicente San Pedro, Laguna
Packer to Quality Control
January 1999 – December 1999

Inshape Manufacturing, Inc.

San Vicente Biñan, Laguna
Packer
May 1998 – December 1998

Character Reference upon request.

Certified True and Correct


LESLIE C. BARREDO
Applicant