

JHEFFIE JAMES LABAY

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OBJECTIVE

A well-versed, dedicated, and open-minded person willing to adapt to new normal challenges. My proven track record of multi-tasking both local and international helped me do effectively and efficiently any given task.

EXPERIENCE

KENDO LTD. NATIONAL RICE DISTRIBUTORS - Finished Contract

Branch Sales Manager – 16 January 2016 to December 2018

- Strategic Planning in Sales and Marketing Objectives
- Quality and Excellent Customer Service
- Maintain a good Distribution of Goods and Services to valuable existing and nonexisting clients
- Warehousing
- Direct Selling and Marketing activities

PJ LHUILLIER – Financial Industry

Business Client Relation Manager September 2009 To December 2013

- Branch Operation Planning and Monitoring
- Customer Relation Services
- Report Preparation and Record Management
- Inventory and Performance Management

TECHNICAL STAFF Branch Operation

- Property Custodian
- Document Controller
- Teller and Cashier
- Clerical and Administrative Work

PERFORMANCE ACHIEVEMENTS

- An outstanding Annual Reviews for two consecutive years in achieving yearly Target
- High-quality workoutput and zero complain from valued clients for an exceptional customer service
- A commendation for the initiative effort introducing new products and services
- A Team Leader for a new company program. **FSDN- Financial Solution and Distribution Network**

EDUCATION AND TECHNICAL PROFECIENCY

BACHELOR DEGREE – COMMERCE MAJOR ENTREPRENEURSHIP

- Graduated 2002 - UNIVERSITY OF SAN JOSE RECOLETOS, Cebu City Philippines
- Team Leader in Business Feasibility Study
- Basic Accounting

TECHNICAL SKILLS

- Slaughtering Operation (SWINE) NC II
- Microsoft Office Word, Excel and Power Point
- Driving - Left Hand and Right Hand
- Gold Jewelry Appraisal

PROGRAM AND SEMINAR

- Personal and Security Test

REFERENCE

Mr. Bryan Orlarte
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Mr. Ernie Castro
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