JAILA JOY CUERDO PALABRICA, LCB

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4701 State Avenue, Sun Valley,
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CAREER OBJECTIVE

A highly organized and hard-working individual seeking for a work position and secure a responsible career opportunity, and aiming to leverage my skills to fulfill the work.

EXPERIENCE

Logistics Assistant / *SAFFY INC. Manila / 2019 – 2022*

- Responsible in booking, arranging and preparing the indispensable shipping documents, monitoring, and arranging transportation movements for services as necessary. Coordinates with the nominated forwarder and broker to check status and update of the shipment. Checking accuracy of details in the Export Declaration, Bill of Lading, Certificate of Origin and other shipping documents before finalizing by the broker. Daily update on the outbound monitoring file. Execute logistics plan to move products to reach destination on scheduled time, as well as to review freight rates and other transportation cost. Renewal of certificates and other permits.

EDUCATION

Mariners' Polytechnic Colleges Foundation
Legazpi City, 4500 Philippines
Bachelor of Science in Customs Administration
2014 - 2018

Marcial O. Rañola Memorial School
Guinobatan, Albay, 4503 Philippines
2010 – 2014

ACHIEVEMENT

Passed the 2019 Customs Broker Licensure Examination
Registration no. 0012810 *Licensed Customs Broker*

WEBINARS

- 4th Logistics Conference: *Solutions for Post-Pandemic Supply Chain System*

European Chamber of Commerce Philippines / D*ecember 14, 2021*

- Liabilities of Customs Brokers: *A Survey of Supreme Court decisions Involving Customs Brokers*

Chamber of Customs Brokers, Inc. / *October 30, 2021*

- Export Webinar on the Philippine Implementation of the Electronic Certificate of Origin (e-CO) Form and TradeNet System

European Chamber of Commerce Philippines / *June 18, 2021*

- State of Logistics: Enhancing Local and International Trade

European Chamber of Commerce Philippines / *February 10, 2021*

SKILLS

- Computer and Microsoft Office literate.
- Can easily adapt to work situations and has excellent time management.
- Resourceful and meets responsibilities promptly, and displays a strong personal commitment to fulfill the work successfully.