



MARA FERELIE OLAVERE

ARCHITECT

PROFILE

Confident and enthusiastic architect with 6 years of inspection, review, design, and resource management experience seeking an architectural position to apply my merit roll academics with an eponymous degree.

CONTACT

 omaraferelie@gmail.com

 +639668135871

 244 M. Cleofas St. Sta. Quiteria
Caloocan City

REFERENCES

Ms. Maria Lina Punzalan
City Planning and Development
Coordinator |
City Government of Malabon
+63-9175185657

Ar. Christy F. Aquino
Local Zoning Administrator |
City Government of Malabon
+63-9293085314

EDUCATION

ADAMSON UNIVERSITY

2010 - 2016
BACHELOR OF SCIENCE IN ARCHITECTURE

BAESA ADVENTIST ACADEMY

2006 - 2010
SECONDARY EDUCATION
MOST OUTSTANDING STUDENT

WORK EXPERIENCE

City Government of Malabon | Planning Officer II
2020–Present

- Serve as Zoning officer in Zoning Division
- Undertake activities requiring application of technical knowledge, skills and experience
- Review Malabon City Land Use Plan and Zoning Ordinance
- Evaluates Zoning application and conduct an ocular inspection
- Attends meetings both local as assigned by the CPD Coordinator and the Division Chief
- Conducts independent research on areas related to the functions of the section
- Prepares communications /correspondence

D.M Consunji Inc.-DMCI Homes | Field Architect/Designer
2016–2020

- Responsible for the delegation and supervision of formworks and responsibilities whilst promoting a safe working environment through the correct implementation of the Health & Safety Management System.
- Ensures direct labour and subcontract labour understand what is required of them, and have the materials and equipment readily available to carry out the work to the required quality standard within the timescale set.
- Supervise formwork/scaffolding works, giving clear instructions to subordinates and subcontractors, to ensure quality control and compliance of materials and workmanship.
- Responsible for identifying defects of workmanship against quality standards and arranging to take corrective action as appropriate.
- Preparation of Shop Drawings on site of structural details.
- Supervised the construction of amenities like kiddie pool, lap pool and shooting court and the finishing of exterior façade of a 42 storey high rise building
- Execute technical and developed a temporal work for concrete wall, slab and beam supports from foundation to ground floor.
- From time to time, may be required by the Company to perform other tasks, which are not included in the above description, but are within your capabilities and, where necessary, training will be given.

SKILLS

- Good Inter-Intra personal Skills
- Computer Literate
- Drawing
- Driving