

Maria Perpetua R. Legaspi

I am looking for a suitable job and opportunity where I could develop my skills and personality. To bring out my potentials and for the benefit of my employer, the community, and myself in preparation for the future advancement to the top management.

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Imus City, Cavite 4103
0997-8996-003
brave14heart24@gmail.com

WORKING EXPERIENCE

Cypress Semiconductor Philippines
Manggahan, Amadeo, Cavite
Line Leader/Production Operator
August 1, 1999 to August 31, 2001

Laudato Aluminum and Glass Supply
Palico, Imus City, Cavite
Company Secretary
January 10, 2002 to November 25, 2007

Barangay Medicion II-E
Medicion II-E, Imus City, Cavite
Barangay Secretary
December 1, 2007 to November 31, 2010

Brutus Tours and Services
Binakayan, Kawit, Cavite
Reservation Officer
February 1, 2013 to May 31, 2013

Tinabunan Elementary School
Pag-asa I, Imus City, Cavite
Clerk
January 20, 2014 to June 3, 2016

Gov. D. M. Camerino Elementary School
Medicion II-A, Imus City, Cavite
Clerk
June 4, 2016 to March 2019

SKILLS

Dedicated and hardworking individual

God-fearing woman

Ability to learn new things

Adaptability

Able to follow directions and meet new challenges

Oriented in Microsoft Office applications

EDUCATION

Philippine Christian University

Taft Av. Manila

AB Psychology

2nd Year Undergraduate

Las Pinas Manpower Training Center (TESDA)

Las Pinas

Vocational

October to December 2009

Bacoor Parish School

Digman, Bacoor, Cavite

Secondary Education

1994-1995

Gov. D. M. Camerino Elementary School

Medicion II-A, Imus City, Cavite

Primary Education

1989-1990