

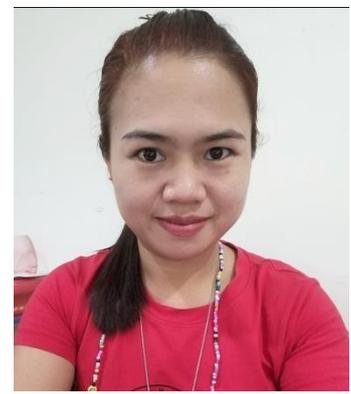
# JULIET CRIS R. PAA

Baggoc, Caoayan, Ilocos Sur

Mobile #: 09169676990

E-mail Address: [paajulietcris@yahoo.com](mailto:paajulietcris@yahoo.com)

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## Objective

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills, while making a significant contribution to the success of the company

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## Educational Background

Tertiary	Bachelor of Science in Business Administration Major: Management Accounting University of Northern Philippines Tamag, Vigan City Attended 2004-2008
Secondary	University of Northern Philippines (Laboratory Schools) Tamag, Vigan City Attended 2000-2004
Elementary	Baggoc P. Quitiquit Elementary School Baggoc, Caoayan, Ilocos Sur Attended 1994-2000

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## Work Experience

Bookkeeper I Ilocos Sur Cooperative Medical Mission Group and Hospital Tamag, Vigan City	April 4, 2016 to present
Kitchen Staff (Part time) Blessie's Restaurant and Catering Services Caoayan, Ilocos Sur	March 10, 2018 to present
Front-end Supervisor New Javier Trading Corporation Balaleng, Bantay, Ilocos Sur	September 16, 2008-March 16, 2016
Service Crew Jollibee Vigan Food Corporation Vigan City, Ilocos Sur	April 1, 2008-July 31, 2008

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## Seminars and Trainings Attended

Basic Accounting for Non-Accountant NSCC Caoayan, Ilocos Sur	March 16, 2018
Developing on Loan Collection and Management NSCC Caoayan, Ilocos Sur	August 4, 2018
Fundamentals of Cooperative VCC Vigan City, Ilocos Sur	Dec. 28, 2018
Year-End Cooperative Compliance and Tax Reminders Seminars Laoag City, Ilocos Norte	Feb. 16, 2019
Philhealth for Taxpayers Account Management Program (TAMP) BIR RDO 1, Bantay, Ilocos Sur	July 8, 2020
Audit Seminar UNP Tamag Vigan City, Ilocos Sur	August 11, 2019
EFPS Webinar Update	March 18, 2020
PEERS Webinar	June 25, 2020
Alphabetical List for Medical Practitioners Update Webinar	Feb. 16, 2021
Refresher Training on Performance Appraisal (JTC Training Center)	July 2-4, 2012
On-job Training Maybank Philippines Inc. (Vigan Branch)	Nov 2007-Feb 2008
Consumer Rights and Tax Awareness Seminar (Caoayan Gymnasium)	Oct 5, 2007
Team Building Seminar Workshop (Cabugao, Ilocos Sur)	Sept 5, 2007
Personality Development (UNP CBAA Function Room)	Aug 17, 2007

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## Character References

Mr. Ramon C. Balallo

Branch Head

Maybank Vigan Branch

Eusebio Regaspi

Brgy. Captain

Baggoc, Caoayan, Ilocos Sur

Melquiades T. Rosario, M.D.

BOD-Chairman

ISCMMGH

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## Personal Information

Birth Date: Feb. 16, 1987

Birth Place: Baggoc, Caoayan, Ilocos Sur

Civil Status: Married

Citizenship: Filipino

Religion: Roman Catholic

Language Spoken: Ilocano, Tagalog, English

Weight: 52kg

Height: 5'0

Age: 35

Special Skills: Hardworking, responsible, computer software and application knowledge, attention to detail, communication skill, flexible, teamwork

I hereby certify that the above information is true and correct to the best of my knowledge and ability.

**JULIET CRIS R. PAA**