

ROGELIO V. ALMAZAN JR

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Summary

Qualified Warehouse Forklift operator with 6 years moving goods between loading docks and storage areas. Expert at receiving shipments, preparing goods for shipping and organizing warehouse. Dedicated to quick and carefully handling loads to complete task safely and on time. Clean safety record and excellent attendance. Observant warehouse supervisory with experience supporting material and inventory operations. Practiced in securing large loads to minimize damage. Physically fit and reliable with superior work ethic and commitment to supporting team needs. Trained in warehouse operations and safety. Experience operating and maintaining equipment, dedicated to moving materials to meet challenging demands and promote team productivity.

Skill Highlights

- Forklift operation
- Loading dock staging
- Truck loading and unloading
- Receiving procedures
- Storage procedures
- Customer service oriented
- Goods packaging
- Stock allocation
- Warehouse best practices
- Material handling
- Shipping operations
- Warehouse picking
- Staging and sorting
- Physical fit and agile
- Certified forklift operator

Experience

Warehouse Supervisor/Forklift Operator - 09/2019 to 10/2021

Abaker Warehousing & Distribution Co. Ltd., Saudi Arabia

- Loaded or unloaded shipments on trucks.
- Operator forklift to transport goods throughout warehouse.
- Received, inspected and stocked incoming shipments.
- Boxed, labelled and added shrink wrapping to items.
- Organized warehouse and arrange items following procedures and safety rules.
- Immediately reported any safety and quality issues to management.
- Consistently met deadlines for loading trailers to meet departure deadlines.
- Noted and recorded receipt of materials on drivers' paperwork.
- Relocated goods from dock areas to appropriate storage locations.
- Tied and secure loads to prevent shifting damage to items.
- Logged weight and destination production data in detailed daily logs for management view.
- Secured loads on pallets to minimize damage and worker injuries.

Forklift Operator/Warehouse Manual Picker - 05/2017 to 11/2019

FLOW Progressive Logistics (IKEA), Jeddah Saudi Arabia

- Receiving and checking incoming pick tickets.
- Locating products using technology.
- Retrieving orders according to quantity, size etc. ensuring accuracy.
- Build pallets with orders and position them to loading docks.
- Wrap orders before loading on trucks.
- Re-stock inventory manually or with warehouse equipment.
- Keep records of completed orders.
- Adhere to health & safety policies and quality standards

Education

Associate of computer science in information Technology, 2005-2007

College for research and technology