

MARGEILIZA CAGAI LAS-IG

Shizuoka-ken Fujinomiya-shi
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Objective:

To join an interactive organization that offers me a constructive workplace for communicating and interacting with customers and people.

Qualifications:

- Possess good interpersonal and good communication skills and manages multi-tasking effectively.
- Has zest for learning, high stress tolerance and willing to be trained.
- Proven fast learner and alert.
- Computer literate

Job Experiences:

Ready-made Meal Processing

Daitoku Shokuhin Co.,Ltd
Shizuoka Ken Fujinomiya (Japan)
December 17, 2021- present

- Performing a variety of food preparation duties other than cooking, such as preparing cold foods and shellfish, slicing meat etc.
- Prepare a variety of foods according to costumers' orders or supervisors' instruction, following approved procedures.
- Package take out foods.
- Clean work areas, equipment, utensils, dishes, and silverware.
- Store food in designated containers and storage areas.

Ready-made Meal Processing

Prime Delica Co.,Ltd
Hyogo Ken Takarazuka (Japan)
February 24,2016- December 14, 2021

- Performing a variety of food preparation duties other than cooking, such as preparing cold foods and shellfish, slicing meat etc.
- Prepare a variety of foods according to costumers' orders or supervisors' instruction, following approved procedures.
- Package take out foods.
- Clean work areas, equipment, utensils, dishes, and silverware.
- Store food in designated containers and storage areas.

Office Staff

El Mundo Travel and Tours
Baguio City, Philippines
November 5, 2014- April 20, 2015

- Ensure an organized, clean, and tidy workspace.
- Handling incoming calls and other communications.

- Managing file system.
- Arrange and schedules meetings, appointments, and events for management, including coordinating calendars and securing meeting spaces; plan travel arrangements.

Service Crew

Jollibee Food Corporation
 Baguio City, Philippines
 January 2013- May 2013

- Welcoming customers on arrival.
- Assisting customers to their tables, taking orders and processing customer order.
- Providing answers to customer's queries.
- Cleaning tables after the customer's leave.
- Serving and packing food for customers.
- Assisting kitchen staff in cleaning and outdoor delivery service, and updating the food chart periodically..

Trainings and Seminars:

Service Staff

Beggang Resto Grill
 Baguio City, Philippines
 April 24,2015- May 3, 2015

On the Job Training

Baguio Burnham Suites
 Baguio City, Philippines
 August 19, 2014- November 15, 2014

On the Job Training

Cooyesan Hotel Plaza
 Baguio City, Philippines
 April 2, 2012- May 20, 2012

Certificate of Training in Food Service

Beggang Resto Grill
 Burnham Park, Baguio City, Philippines
 May 18, 2015

Certificate of Training in Cruise Ship Management: Housekeeping Services

Pines View Hotel
 Legarda Road, Baguio City, Philippines
 September 1, 2013

Certificate of Training in Cruise Ship Management: Front Office System and Operations

Pines View Hotel
 Legarda Road, Baguio City, Philippines
 September 1, 2013

Certificate of Attendance: Stay and Learn Program (Front Office Operations and Events Management Operations)

Hotel Elizabeth
 Baguio City, Philippines
 January 27, 2012

Educational Background:

Sakura Japanese Language School

3rd Floor Miki Marie Building
Sta. Cecilia Road, Las Piñas
Metro Manila, Philippines
June 2015-January 2016

Bachelor of Science in Hotel and Restaurant Management

Philippine Women's University
Baguio City, Philippines
S.Y. 2009-2014

Sabangan National High School

Tambingan, Sabangan Mt. Province, Philippines
S.Y.2005-2009

Lagan Elementary School

Lagan Sabangan Mountain Province, Philippines
S.Y.1999-2005

Certificates and Awards:

- Certificate of participation during the Cruise Ship Management: "Housekeeping Services"
- Certificate of participation during the Cruise Ship Management: "Front Office System and Operations"
- Certificate of Attendance "Hotel Elizabeth Stay and Learn Program"
- Certificate of training for accomplishing the 10 days intensive training in Food Service
- Certificate of training for accomplishing the 600 hours of training at Baguio Burnham Suites
- Certificate of completion of the On-the-job training at Cooyesan Hotel Plaza

Personal Information:

Birth date: February 13, 1993
Birthplace: Losad, Sabangan Mountain Province
Age: 28
Civil Status: Single
Religion: Roman Catholic
Name of Mother: Agustina Cagaid Las-ig
Occupation: Housewife
Name of Father: Albert Pisong Las-ig
Occupation: N/A (Stroked)

Character References:

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I certify on my honor that the above is true and correct.

MARGEILIZA C. LAS-IG
Applicant