

NARCISO CIPRIANO BORREO JR.

B6 L3 P1 Marigold Subdivision, Burgos Rodriguez, Rizal
+639494128884
19borreonarciso@gmail.com



CAREER OBJECTIVE

To employ my knowledge and experience with the intention of securing a professional career with opportunity for challenges and career advancement, while gaining knowledge of new skills and expertise.

QUALIFICATION

- Hardworking, diligent and highly-motivated.
- Excels in multi-tasking in a fast paced environment, has a very good learning attitude and could work easily with different kinds of people.

SKILLS

PROFESSIONAL SKILLS:

- Self-motivated, precise and dedicated
- Ability to achieve short term and long term objectives
- Ability to handle multiple tasks and work under pressure

TECHNICAL SKILLS:

- Software: MS Office

WORK EXPERIENCE

Service Crew

McDonald's Food Company
January 1997

Duties and Responsibilities

- Prepare and serve food, process customer payments and provide customer service.
- Create and submit event contracts with regards to meal preparation.

Catering Trainee

Seapower Shipping Incorporated
March 05, 2005 – January 30, 2007

Duties and Responsibilities

- Plan menus with us or our customers to ensure all meals meet the customer expectations.
- Responsible for preparing food, plating dishes, storing food, testing recipes, maintaining supplies and keeping the cooking area clean and organized

Assistant Chief Cook

Seapower Shipping Incorporated
March 05, 2008 – January 30, 2009

Duties and Responsibilities

- Responsible for setting up menus and preparing high-quality dishes and to ensure meals are prepared in a timely manner.

Chief Cook/Head Cook

Cardiff Crewing Filipinas
March 05, 2009 – Present

Duties and Responsibilities

- Responsible for setting up menus and preparing high-quality dishes and to ensure meals are prepared in a timely manner.
- Managing inventory of stock and ordering raw materials.
- Controlling budgets and minimizing wastage.
- Maintaining health and hygiene in the kitchen

SEMINARS / CERTIFICATES

FUNDAMENTAL COURSE ON GREEK/MEDITERRANEAN CUISINE

(ELGRECO PHILIPPINES) – January 18 – 22, 2016

- One week workshop with specialty course on Greek/Mediterranean cuisine which include a full context of the cuisine detailing diet, basic nutritional values and knowledge on Serve Safe and Sanitation.

CULINARY AND CATERING – 40 Hours

(MARITIME TECHNOLOGY and ALLIED SERVICES, INC.) – November 09, 2009

SHIPS' CATERING (Ships' Cooks)

(TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY)

EDUCATIONAL BACKGROUND

SECONDARY LEVEL **San Juan National Highschool**
Narciso, San Juan, 1500 Metro Manila, Philippines
1994-2000

ELEMENTARY LEVEL **Addition Hills Elementary School**
San Juan, 1500 Metro Manila, Philippines
1988-1994

PERSONAL BACKGROUND

Birthday	:	June 30, 1980
Birthplace	:	Metro Manila
Relationship status	:	Married
Sex	:	Male
Citizenship	:	Filipino
Mother's name	:	Violeta Borreo
Father's name	:	Narciso Borreo Sr.