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PROFESSIONAL SUMMARY

An organized teacher with proven teaching skills, guidance and counseling mastery. Passionate in handling learners with special educational needs. With more than 12 years' experience as a School Guidance Coordinator. Specifically handling kids with Special Needs integrated in a regular classroom set -up. Successfully shaping learners achieve their full potential and independently living in the community.

SKILLS

- Small group instruction
- Assessment administration
- Individualized instruction
- Social integration
- Personal hygiene support
- Behavior modification
- Classroom management
- Record keeping
- Problem Solving
- IEP Implementation
- Adaptive Skills Strategies

EXPERIENCE

Public School Teacher /School Guidance Coordinator, June 22 – Current, Mandaue City, Cebu Philippines

- Work with learners particularly, LSEN (Learners with Special Educational Needs) in facilitating academic accommodation , individualized instruction , counseling and helping them fit in with the regular classroom setting.
- Implement conflict resolution within school level.
- Monitor learner's progress
- Establish teacher – parent connection for access of communication
- Collaborated with fellow teachers as to additional learning engagement and other suggested activities to be implemented

- Closely worked with parents on the progress of their child through home visitation and orientation on the assessment process.
- Maintained a balance and friendly working environment among all teachers
- Supported programs and innovations in teaching and understanding the varied needs of every learner.
- Adapted and bench marked successful implementation of strategies in teaching Learners with Special Educational Needs
- Comply with the standard curriculum and adjusting the instruction according to the needs.
- Organized a conducive classroom
- Assist learners for promotion and transition to higher learning avenue.
- Regularly track the whereabouts of learners after Junior High School
- Educate parents on the dynamics of their child by conducting a parent conference every quarter.
- Safe Keeping of Student's Profile

EDUCATION

Master in Guidance and Counseling (Complete Academic Requirement)

Cebu Technological University – Palma St., Cebu City Philippines
April 2015

Diploma in Professional Education

Cebu Technological University – Palma St., Cebu Philippines
June 2012

Bachelor of Science in Psychology

SouthWestern University – Urgello St., Cebu Philippines
March 2003

REFERENCE

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