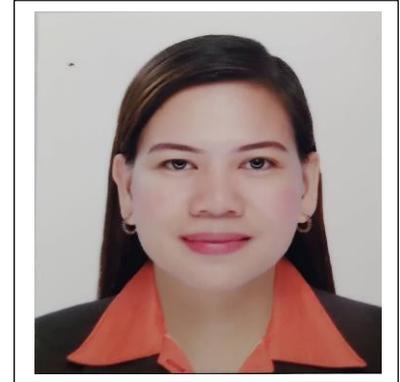


# LANIE MONJES SALVADOR

Unit Q1-12 Building 484 Barangay 428 Paltoc St.  
Sta. Mesa 1008 City of Manila Philippines  
Mobile No.: (63951) 7869882  
Email Add: [laniemsalvador09@gmail.com](mailto:laniemsalvador09@gmail.com)



## PERSONAL INFORMATION

Permanent Address : 20 Gulod Sta. Cruz, Sta.Maria Bulacan Philippines  
Birthdate : December 10, 1989  
Birth Place : Sta. Cruz Manila Philippines  
Height : 5'2 ft.  
Weight : 127 lbs.  
Sex : Female  
Civil Status : Married  
Religion : Roman Catholic  
Nationality : Filipino

## BENEFICIARY

Beneficiary Name : Benedick Balbuena Salvador  
Relationship : Spouse  
Permanent Address : 20 Gulod Sta. Cruz, Sta.Maria Bulacan Philippines  
Tel. No. : (63916) 2289213

## CHILDREN

Benjamin Monjes Salvador	Birthday: April 09,2009 Birth Place: Sta. Maria,Bulacan Philippines Civil Status: Single Occupation: Student
Ben Matthew Monjes Salvador	Birthday: March 30,2017 Birth Place: Taft Avenue,Manila Philippines Civil Status: Single Occupation: Student

## DEPENDENTS:

Father: Benjamin Siena Monjes	Birthday: November 15,1948 Birth Place: Marinduque Philippines Occupation: Deceased
Mother: Josefina Fuerte Monjes	Birthday: March 19,1947 Birth Place: Manila Philippines Occupation: None

## SISTERS

Sister: Lisa Monjes Alcantara	Birthday: December 16,1981 Birth Place: Sta.Cruz,Manila Philippines Civil Status: Married Occupation: House wife
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Sister: Lolita Monjes Quijano

Birthday: August 15,1985

Birth Place: Sta. Cruz,Manila Philippines

Civil Status: Married

Occupation: House wife

## EDUCATIONAL BACKGROUND

### Elementary

School: Buenavista Central School  
Address: Buenavista Marinduque Philippines

Year [From] - [To]

1996-2002

### Secondary

School: Elpidio Quirino High School  
Address: Bacood,Manila Philippines

2002-2006

### College

Course: Practical Nursing (Graduated)  
School: St. Augustine School of Nursing  
Address: 3F Highway 54 Plaza 986 Stanford St. Edsa, 1550 Mandaluyong Philippines

2006 - 2008

## EMPLOYMENT HISTORY

**Position:** Pharmacy Assistant

**Company:** Cleomedics Inc.

**Address:** 384 Pureza St. Barangay 628 Sta. Mesa Manila Philippines

**Date:** August 10 2015 – Up to Present

**Reason for Leaving:** Presently Employed

### Job Description / Duties and Responsibilities:

\*Customer greeting and confirmation of accuracy of all pertinent prescription information prior to filling.

\*Data entry of customer care information into health watch.

\*Accurate dispensing prescription medication.

\*Maintenance of pharmacy stock through inventory control system.

\*General over the counter from customer and referral to pharmacist where required and necessary.

\*Handling customer prescription pick up.

\*Assisting with cashier responsibilities as required in the pharmacy.

\*Understand and saturate customer's needs.

\*Do proper turnover of medicines and change.

\*Push promos and other pharmacy services such as every morning blood sugar monitoring and free blood pressure taking, monthly doctor consultation and every three months mobile laboratory.

\*Thank the customer with sincerity and with a smile.

## TRAININGS / SEMINARS ATTENDED

**Training Center:** Generika Drugstore Human Resources Department

**Duration:** July 27, 2015 – August 7, 2015

**Address:** Paranaque City Philippines

**Title:** Retail Operation Training

**Training Center:** Asia Pacific Management Inc.

**Date:** August 20,2015

**Address:** Paranaque City Philippines

**Title:** Adherence to good pharmacy practice standards towards global competitiveness

**Training Center:** Asia Pacific Institute for Medication Management Inc.

**Date:** May 08,2018

**Address:** Paranaque City Philippines

**Title:** “Competent Pharmacy assistant-Breaking barriers to patient access to quality pharmacy services”

**CETIFICATION HELD:**

Certified Pharmacy Services National Certification 111 (NC111 passed)

Republic of the Philippines Technical Education and Skills Development Authority (TESDA)

**Address:** San Juan City, Metro manila Philippines

**Theme:**This course provides pharmacy assistant with an overview of the process for pharmacy services national 111 assessment.

**Issued on:** October 18, 2018

**Valid until:**October 17, 2023

**Certificate no.** 18131503069557

**ULI:** SLM – 89-950-13039-001

**Caregiver Experience:**Provided care for parent ( Mother) A devoted effort to family situation.

**Patient was diagnosed of :**Diabetes Mellitus Type 2, S/P Cerebrovascular accident: Anemia second degree to chronic kidney disease.

**Date:** November 2012 – Up to Present

**Duties:** Provide personal care and companionship

**Responsibilities:**

\*Home management and care planning.

\*Assist with activities of daily living. Including bathing, personal hygiene, dressing,grooming,changing diaper,wound dressing, exercise routine every morning,transferring to wheelchair and getting outside to expose for the sun in the morning.

\*Plan and prepare meals and special diets, assist in feeding.

\*Prescription medication management,including Injecting human insulin,Fasting blood sugar monitoring,Blood pressure monitoring and Administering medications.

\*Assist for the schedule of follow up doctor consultation and laboratories.

\*May perform routine housekeeping duties such as laundry, washing dishes and making beds.

**Position:** Pharmacy Assistant

**Company:** Jobline Manpower Services

**Address:** Aurora Quezon city Philippines

**Date:** May 2012 to October 2012

**Reason for Leaving:** End of Contract

**Job Description / Duties and Responsibilities:**

\*Customer greeting and confirmation of accuracy of all pertinent prescription information prior to filling.

\*Accurate dispensing prescription medication.

- \*Maintenance of pharmacy stock through inventory control system.
- \*Assisting with cashier responsibilities as required in the pharmacy.
- \*Understand and saturate customer's needs.
- \*Do proper turnover of medicines and change.
- \*Thank the customer with sincerity and with a smile.

**Position:** Packer

**Company:** Veronica G Laurian / VMG Manpower Services (Styro Factory)

**Address:** Pulong Buhangin Sta. Maria Bulacan Philippines

**Date:** May 2011-August 2011

**Reason for Leaving:** The job stopped, because the machine assigned was no longer worked.  
I decided to leave.

**Job Description / Duties and Responsibilities:**

- \*Perform final check for defective items.
- \*Loading styro cups into plastic.
- \*Inventory and keep detailed record.

<b>SPECIAL SKILLS / INTERESTS</b>
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A health care provider oriented individual with over 6 years experience in retail, pharmacy and companionship for elderly.

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|--|---|
| <ul style="list-style-type: none"> <li>* Provide personal care and companionship for elderly.</li> <li>* Perform health promotion education, vigilance.</li> <li>* Taking vital signs, Injecting insulin, Blood pressure monitoring, Blood sugar monitoring</li> <li>* Maintain an effective relationship with client/customer.</li> <li>* Strong product knowledge and understanding of customer base</li> <li>* Verbal communication skills.</li> <li>* Investigate and resolve customer complaints.</li> <li>* Create and send purchase orders.</li> <li>* Receiving deliveries.</li> <li>* Check the quantity and ensure good match with the order and supplier's invoice.</li> <li>* All the items related to the store should be posted to the respective stock ledger.</li> <li>* Arrange and product display.</li> <li>* Inventory management.</li> <li>* Product labeling.</li> <li>* Train the new staff in job duties.</li> <li>* Good housekeeping.</li> </ul> | <ul style="list-style-type: none"> <li>* Cash handling, Payment collection</li> <li>* Sales declaration, sales deposit.</li> <li>* Perform computer operations.</li> <li>* Refund and exchange.</li> <li>* Cash register operation.</li> <li>* Cash drawer management.</li> <li>* Mathematical skills.</li> <li>* Can speak english</li> <li>* Ability to work independently with minimal supervision.</li> <li>* Contributing in the implementation of marketing strategies.</li> <li>* Organizing and attending marketing activities or event to raise the store name.</li> </ul> |
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<b>CHARACTER REFERENCES</b>
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**Jennilyn E. Abas**

Registered Nurse

Sta. Mesa Manila Philippines 639382853655

**Junalynn C. Vargas**

Registered Pharmacist

Alabat Quezon Philippines 639467659486

