



Shaira Joyce G. Hermanno

Highly organized and dedicated person with a proven ability to learn, adapt and improve in my field. Extremely motivated to develop my skills and grow professionally. Enthusiastic to apply knowledge of providing the highest level of quality services to clients by meeting their needs in a friendly, positive and professional manner.

22 M. Jayme Street, M.H. Del
Pilar, Jaro, Iloilo City
+63 945 713 5926
shairajoyceh@gmail.com

EXPERIENCE

Medicus Medical Center Corporation, Mandurriao, Iloilo City
Finance Staff-Credit & Collection
July 2017-Present

SKILLS

Analytical & detail-oriented

Keen and focused learner

Excellent in oral & written
communication

Can work with minimum
supervision

Professional & strong work
ethic

Able to work in fast paced
working environment

Organized & Systematic

Iloilo Provincial Government, Bonifacio Drive, Iloilo City
Trainee
November 2015-February 2016

EDUCATION

Central Philippine University (2012-2016) Jaro, Iloilo City
B.S. in Business Administration major in Business Management

CHARACTER REFERENCE

TATON, Romela M.—Medicus Medical Center
CREDIT & COLLECTION SUPERVISOR
+63 995 0988 8298

FLORES, Mark Jayson A.—Medicus Medical Center
FORMER FINANCE MANAGER
+63 917 516 5628

DUBRIA, Mary Luor F.—Qualimed Hospital, Iloilo
BUSINESS OFFICE MANAGER
+63 921 622 2653

TRAININGS

PRODUCTIVITY AWARENESS PROGRAM

Medicus Medical Center
Corporation

DEBT COLLECTION APPROACH & STRATEGIES UNDER THE NEW NORMAL

Online via Zoom