



## **Jenny Lee Maquidato, RMT**

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### **OBJECTIVE**

To attain clinical position in laboratory as a competent medical technologist that would bestow me the earnest desire to be functional, motivated, and proactive in my chosen profession.

### **PROFILE**

- ✓ Well-experience and competent Registered Medical Technologist with eleven (11) years and 6 months continued practice in the Philippines and with good working knowledge in clinical procedures, proven competencies in instrument maintenance, trouble shooting and quality control in a laboratory.
  - ✓ Well rounded person and able to work under pressure.
  - ✓ Open to updated procedures in the laboratory which helps me to be better in my profession and can work with less supervision.
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### **SUMMARY OF SKILLS AND EXPERIENCE**

#### **Laboratory**

- > Highly skilled Medical Technologist, with experience phlebotomy as well as in both manual and automated procedures in Chemistry, Immunology and Serology, Hematology, Blood Bank, Microbiology, Parasitology and Microscopy.
- > Work well under pressure and time constraints within high-volume environment. Enthusiastic and proactive with excellent communication skills.

#### **Instrument Maintenance**

- > Skilled in troubleshooting and maintenance of technical equipment.

#### **Quality Control**

- > Maintained high quality standards with an emphasis on accuracy and precision within strict guidelines.
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## WORK EXPERIENCE

Name of Employer	<b>Philippine Nikkei Jin Kai Polyclinic and Diagnostic Center, Inc.</b>
Address	Anglionto Avenue, Lanang, Davao City, Philippines 8000
Position	<b>Medical Technologist ( Rotating Staff )</b>
No. of Hours Rendered in 15 days	40 hours
No. of Hours Rendered per Year	960
Inclusive Date	<b>July 1, 2016 - December 16, 2019</b>

### Job Description:

- ❖ Rotates in all sections (Hematology, Clinical Microscopy, Clinical Chemistry, and Immunology/Serology Sections).
- ❖ Assists other Medical Technologists on duty as the need arises.
- ❖ Performs other related tasks as assigned by immediate superior.
- ❖ Prepares a monthly census and actual inventory of reagents and supplies of the section and submit to the Chief Medical Technologist for evaluation and summary.
- ❖ Makes requisitions of supplies and reagents to ensure enough supply.
- ❖ Implements specific procedures/methods to be used in sections handled.
- ❖ Maintains enough supplies and reagents needed in the section to avoid out stocking and over stocking.
- ❖ Performs quality control of each procedures performed in order to give a more accurate, precise and reliable laboratory results to clients.
- ❖ Informs Senior Assistant Chief Medical Technologist for any changes in the Standard Operating Procedure (SOP) of the section to be approved by the chief Medical Technologist or the Pathologist for implementation.

Name of Employer	<b>Anda Riverview Medical Center, Inc (Formerly Community Health and Development Cooperative Hospital)</b>
Address	Magallanes Street, Davao City, Philippines 8000
Position	<b>Medical Technologist ( Section Head )</b>
Department	<b>Hematology</b>
No. of Hours Rendered per Week	40 hours
No. of Hours Rendered per Year	1,920 hours
Inclusive Date	<b>July 1, 2016 - December 16, 2019</b>

### Job Description:

- ❖ Prepares a monthly census and actual inventory of reagents and supplies of the section and submit to the Chief Medical Technologist for evaluation and summary.
- ❖ Ensures the correctness of all results before releasing.
- ❖ Makes requisitions of supplies and reagents to ensure enough supply.
- ❖ Implements specific procedures/methods to be used in sections handled.
- ❖ Maintains enough supplies and reagents needed in the section to avoid out stocking and over stocking.
- ❖ Performs quality control of each procedures performed in order to give a more accurate, precise and reliable laboratory results to clients.

- Informs Senior Assistant Chief Medical Technologist for any changes in the Standard Operating Procedure (SOP) of the section to be approved by the chief Medical Technologist or the Pathologist for implementation.

Name of Employer	<b>Community Health and Development Cooperative Hospital</b>
Address	Magallanes Street, Davao City, Philippines 8000
Position	<b>Medical Technologist ( Section Head )</b>
Department	<b>Clinical Microscopy</b>
No. of Hours Rendered per Week	40 hours
No. of Hours Rendered per Year	1,920 hours
Inclusive Date	<b>February 1, 2013 up to June 30,2016</b>

**Job Description:**

- Prepares a monthly census and actual inventory of reagents and supplies of the section and submit to the Chief Medical Technologist for evaluation and summary.
- Ensures the correctness of all results before releasing.
- Makes requisitions of supplies and reagents to ensure enough supply.
- Implements specific procedures/methods to be used in sections handled.
- Maintains enough supplies and reagents needed in the section to avoid out stocking and over stocking.
- Performs quality control of each procedures performed in order to give a more accurate, precise and reliable laboratory results to clients.
- Informs Senior Assistant Chief Medical Technologist for any changes in the Standard Operating Procedure (SOP) of the section to be approved by the chief Medical Technologist or the Pathologist for implementation.

Name of Employer	<b>Community Health and Development Cooperative Hospital</b>
Address	Magallanes Street, Davao City, Philippines 8000
Position	<b>Medical Technologist ( Section Head )</b>
Department	<b>Drug Testing Center</b>
No. of Hours Rendered per Week	40 hours
No. of Hours Rendered per Year	1,920 hours
Inclusive Date	<b>February 1,2013 to June 30, 2016</b>

**JOB DESCRIPTION:**

- Prepares a monthly census and actual inventory of reagents and supplies of the section and submit to the Chief Medical Technologist for evaluation and summary.
- Ensures the correctness of all results before releasing.
- Makes requisitions of supplies and reagents to ensure enough supply.
- Implements specific procedures/methods to be used in sections handled.
- Maintains enough supplies and reagents needed in the section to avoid out stocking and over stocking.
- Performs quality control by participating in our yearly National External Quality Assurance Scheme (NEQAS) in order to give a more accurate, precise and reliable laboratory results to clients.
- Informs Chief Medical Technologist for any changes in the Standard Operating Procedure (SOP) of the section to be approved by the chief Medical Technologist or the Pathologist for implementation.

Name of Employer	<b>Community Health and Development Cooperative Hospital</b>
Address	Magallanes Street, Davao City, Philippines 8000
Position	<b>Medical Technologist ( Rotating Staff )</b>
Department	<ul style="list-style-type: none"> <li>➤ Rotates in Hematology, Immunology/Serology and Blood Banking, Clinical Microscopy and Parasitology and Clinical Chemistry.</li> <li>➤ Performs Phlebotomy for out and in patients.</li> </ul>
No. of Hours Rendered per Week	40 hours
No. of Hours Rendered per Year	1,920 hours
Inclusive Date	<b>September 05,2011 to January 31,2013</b>

**JOB DESCRIPTION:**

- ◊ Rotates in all sections (Hematology, Clinical Microscopy, Clinical Chemistry, Blood Banking and Immunology/Serology Sections).
- ◊ Acts as Reliever in the absence of staff in handling certain sections.
- ◊ Performs all "STAT" procedures during night shift and holidays.
- ◊ Assists other Medical Technologists on duty as the need arises.
- ◊ Performs other related tasks as assigned by immediate superior.

Name of Employer	<b>Community Health and Development Cooperative Hospital</b>
Address	Magallanes Street, Davao City, Philippines 8000
Position	<b>Laboratory Technician</b>
Department	<ul style="list-style-type: none"> <li>➤ Rotates in Hematology, Immunology/Serology and Blood Banking, Clinical Microscopy and Parasitology and Clinical Chemistry.</li> <li>➤ Performs Phlebotomy for out and in patients.</li> </ul>
No. of Hours Rendered per Week	40 hours
No. of Hours Rendered per Year	1,920 hours
Inclusive Date	<b>January 8,2008 up to September 04,2011</b>

**JOB DESCRIPTION:**

- ◊ Works under the supervision of a licensed Medical Technologist and he/she can perform routine and special procedure on all sections of the laboratory.
- ◊ Receives specimen from patients/responsible party and orderly from ward with corresponding approved request and official receipt if payment was made.
- ◊ Assists in collection of specimen for Hematology and Clinical Chemistry examination if necessary.
- ◊ Assist in Microbiology section in autoclaving media (used and unused) and disinfects working area.
- ◊ Records and encodes result in all sections.
- ◊ Processes urine and stool samples as the need arises.
- ◊ Checks and maintains enough necessary supplies for the collection area.

- Performs phlebotomy for out and in patients including newborn and children.
- Passes out in-patients result to the ER.
- Maintains orderliness and cleanliness on area concern.
- Receives specimens and releases results to the ward and outpatient department.

## **DUTIES AND RESPONSIBILITIES**

### **➤ Receiving and releasing of results**

### **➤ Phlebotomy/Collection Area**

### **➤ Clinical Chemistry Section**

1. Centrifuge and prepare suitable samples for examination.
2. Calibrates and run control every day for more accurate, precise and reliable laboratory results.
3. Performs the following procedures such as Fasting Blood Sugar (FBS), Blood Urea Nitrogen (BUN), Creatinine, Serum Glutamate Oxalo Transferase (SGOT), Serum Glutamate Pyruvate Transferase (SGPT), Total Protein, Albumin, Globulin (TPAG), Gamma Glutamate Transferase (GGT), Alkaline Phosphatase (ALP), Direct and Indirect Bilirubin, Cholesterol, Triglycerides, High Density Lipoprotein (HDL), Low Density Lipoprotein (LDL), Sodium, Potassium, Calcium, magnesium, Chloride, Phosphorus, Amylase, HBA1C, Micral Test, CK MB, Troponin-I and Troponin-T.
4. Evaluate, encode and record results before releasing

### **➤ Immunology/Serology Section**

1. Checks and assess samples before running.
2. Calibrate machine as needed.
3. Performs quality control for more accurate, precise and reliable laboratory results.
4. Performs various examinations such as Hepatitis B surface antigen, Antibody to Hepatitis B surface, Hepatitis B core IgM, Hepatitis B core Total/IgG, Hepatitis B envelop antigen, Antibody to Hepatitis B envelop, Hepatitis, A Virus IgM, Tumor Markers: Alpha Feto Protein, CA 19-9, CA 125, CEA, TPSA, and Thyroid Function Tests: T3, T4, TSH, FT3, FT4.
5. Performs Qualitative tests using Immunochromatography for HBsAg, Anti-HBs, Anti-HCV, Antibody to Treponema pallidum, Syphilis and Helicobacter pylori.
6. Performs Qualitative and Semi-Quantitative tests using Latex Agglutination for Anti-Streptolysin O (ASO) and Rheumatoid Factor (RF).
7. Performs Inhibition Technique for Salmonella typhi with TUBEX and detection of IgM and IgG antibodies by Dot Enzyme Immunoassay.
8. Performs Human Complement C3 using Radial Immunodiffusion Technique (RID).
9. Perform Anti-Nuclear Antibody (ANA) using Indirect Immunoperoxidase Technique.
10. Performs ANA and dsDNA on Elisa Reader 230s.
11. Evaluate results before releasing.
12. Encoding and recording of results before releasing.

➤ **Hematology Section**

1. Checks and assess samples before running.
2. Performs daily quality control and daily maintenance of the machine operated.
3. Performs Complete Blood Count (CBC) by using manual procedures and machine procedures.
4. Performs Prothrombin time and Activated Partial Prothrombin Time, using BiomeriueX Option 4 plus.
5. Performs Clotting and Bleeding time, Erythrocyte Sedimentation Rate (ESR) and Reticulocyte count.
6. Performs identification of different blood cells, toxic granulation, and identification of blood parasites like malarial and filarial parasites.
7. Prepares blood for Peripheral blood smear to be read by the Clinical Pathologist.
8. Evaluate, encode and record results before releasing.

➤ **Blood Banking Section**

1. Performs ABO blood groupings forward and reverse typing (Tube Method).
2. Performs Rhesus Grouping.
3. Performs Major Cross Matching using Diamed (Gel type Compatibility Test Kit) to check if donor and patient's blood are compatible.
4. Evaluate, encode and record results before releasing.

➤ **Microbiology Section**

1. Performs and read Gram Staining, Acid Fast Bacilli and KOH smear.
2. Performs and read Anaerobic and aerobic organisms for Culture and Sensitivity test.
3. Identify microorganism growing in a culture examination.
4. Evaluate, encode and record results before releasing.

➤ **Clinical Microscopy**

1. Evaluate specimen received for examination.
2. Process specimen for specified examination.
3. Performs monthly control for the strips used.
4. Performs and examine routine urinalysis which includes macroscopic examination by identifying the color and transparency of the urine. Chemical examination by using urine strips like or combistix, that include urine glucose, urine albumin, nitrite, ketones, urobilinogen, specific gravity, acidity and alkalinity of urine. Microscopic examination of urine sediments.
5. Performs Pregnancy test using One Step Urine test to detect qualitatively the Human Gonadotropin hormone in urine and serum.
6. Performs occult blood and Helicobacter pylori stool Antigen.
7. Performs Semen Analysis for fertility evaluation by determining volume of the semen collected, viscosity, percent motility, cell counting and morphology.
8. Evaluate, encode and record results before releasing.

➤ **Parasitology**

1. Evaluate specimen before processing.
2. Performs stool analysis. Do macroscopic examination by noting its color and consistency.
3. Performs microscopic examination and identification such as food remnants, fats cells, fungal elements, yeast cells, polymorphonuclear cells, red blood cells, mucus and stool crystals.

4. Identification of different parasites such as protozoan, nematodes, cestodes and trematode infections.
5. Performs chemical examination of fecal specimen such as Occult Blood examination by Hema- Screen to detect blood in stool sample.
6. Evaluate, encode and record results before releasing.

## **ELIGIBILITY**

- ✓ Passed the Board of Medical Technologist Examination last September 2011 with license no. 0057554, issued by the Professional Regulation Commission, Manila, Philippines.

## **TRAINING/SEMINAR**

- **Seminar/Workshop on the Manual Operations for Screening Drug Testing Laboratories**  
Mindanao Training Center  
Davao Medical School Foundation  
Davao City, Philippines  
November 13 -15, 2012
- **Microscopy Training on Mosquito-Borne Diseases ( Malaria and Filariasis)**  
Department of Health (DOH)  
DOH Compound, JP Laurel Ave. Bajada  
Davao City, Philippines  
July 13 – 24, 2014
- **Quality Improvement and Workshop for Clinical Hematology**  
University of the Immaculate Concepcion (AVR1)  
Fr. Selga Street, Davao City  
October 6-7 2017
- **Refresher Training on Malaria Microscopy**  
Department of Health (DOH)  
DOH Compound, JP Laurel Ave. Bajada  
Davao City, Philippines  
February 26 – March 2, 2018

## **EDUCATIONAL BACKGROUND**

Tertiary level	<b>Mindanao Medical Foundation College</b>
	P. Villanueva Street., Agdao District, Davao City 8000 Philippines
	2nd semester of 2002-2004
	<b>San Pedro College</b>
	C. de Guzman Street , Davao City
	8000 Philippines
	1999- 2002
Secondary level	<b>Davao Central High School</b>
	J.P. Laurel Avenue , Davao City
	8000 Philippines
	1995-1999

## CHARACTER REFERENCE

Name :	<b>Sonny S. Supnet, RMT</b>
Position :	Chief Chief Medical Technologist
Address :	Philippine Nikkei Jin Kai Polyclinic and Diagnostic Center, Inc.
Contact No. :	+639475684644
Name :	<b>Lella C. Umusig, RMT</b>
Position :	Chief Medical Technologist
Address:	Anda Riverview Medical Center, Inc Formerly Community Health and Development Cooperative Hospital
Contact No.:	+639327437342