

Md Razu

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House-1014 jamtola East Shewrapara, Mirpur, Dhaka, Bangladesh.

PROFESSIONAL SUMMARY

A highly experienced Housekeeping Supervisor, who can demonstrate exceptional attention to detail, speed and accuracy in anything she does. Overall Karen has worked in the hospitality industry for 6 years, and from which she has learnt how to accurately anticipate guest as well as operational needs. She has all the skills that you are looking for in a candidate, and as a true all-rounder is able to work cohesively with colleagues as part of a team. She has the required level of enthusiasm and energy needed to create a sense of urgency in important matters and possesses those rare positive leadership characteristics which can inspire junior staff. You can be rest assured that Karen will bring an assortment of knowledge and skills to every area of your business. At this precise moment in time she would very much like to join a company like yours that has a reputation for exceptional service.

WORK EXPERIENCE

Housekeeping Supervisor
Holiday inn Dhaka • Dhaka

01 Jun 2021 - Present

As a Housekeeping supervisor i **oversee the work of housekeeping staff and ensure that hotels, resorts, hospitals, universities**, office buildings, and other facilities are kept clean and tidy. They enforce staff compliance with established safety and sanitation policies. and Focus on guest satisfaction and any preference need to fulfill .Also include organizing employee shifts, training and motivating team members and checking private and public areas for tidiness. To be successful in this role, you should have a good understanding of sanitation regulations and team management abilities .

Housekeeping Attendant/Linen Runner
Marriott Al Manara Luxury Collection Hotel • Aqaba, Jordan

26 Mar 2019 - 26 Mar 2021

I worked as a Housekeeping room attendants provide for the comfort of guests in hotels, motels, resorts, lodges and inns by ensuring that guest rooms and public areas are clean and properly presented. Vacuum, clean, dust and polish guest rooms. Make beds, change sheets, remove and replace used towels and toiletries any maintains issue need to solve . if guest request for anything need to listen and take care carefully **also i worked as a Linen Runner position.**

Housekeeping Attendant/Linen Runner/Uniform Attendant
Oryx Rotana • Doha, Qatar

22 Dec 2014 – 30 April 2017

As a Housekeeping room attendants provide for the comfort of guests in hotels, motels, resorts, lodges and inns by ensuring that guest rooms and public areas are clean and properly presented. Vacuum, clean, dust and polish guest rooms. Make beds, change sheets, remove and replace used towels and toiletries any maintains issue need to solve . if guest request for anything need to listen and take care carefully, **also i worked in Linen Runner position and Uniform Attendant as a Tailor and uniform delivery to hotel staff.**

Housekeeping public area Attendant/Room Attendant
The olives residence suite & resort • Dhaka, Bangladesh

01 Apr 2014 – 05 Nov 2014

As a Housekeeping room attendants provide for the comfort of guests in hotels, motels, resorts, lodges and inns by ensuring that guest rooms and public areas are clean and properly presented. Vacuum, clean, dust and polish guest rooms. Make beds, change sheets, remove and replace used towels and toiletries any maintains issue need to solve . if guest request for anything need to listen and take care carefully and each and everything.

Also I worked Public area attendant maintain hotel lobby and others area.

Housekeeping Room Attendant/ public area Attendant
Platinum Suites • Dhaka, Bangladesh

01 Feb 2013 – 30 Mar 2014

As a Housekeeping room attendants provide for the comfort of guests in hotels, motels, resorts, lodges and inn by ensuring that guest rooms and public areas are clean and properly presented. Vacuum, clean, dust and polish guest rooms. Make beds, change sheets, remove and replace used towels and toiletries any maintains issue need to solve . if guest request for anything need to listen and take care carefully and try to solve the issue if i can. **Also I worked Public area attendant maintain hotel lobby and others area.**

EDUCATION

Business study Jul 2013 - Jul 2017

Govt. Titumir Collage • Dhaka
I complete my graduate degree

Secondary Certificate (H.S.C)

Business study Mar 2010 - Apr 2012

Sher-E-Bangla Nagar Govt. Boys, High School,& Collage • Dhaka

Secondary School Certificate (S.S.C)

Jan 2000 - Mar 2010

Sher-E-Bangla Nagar Govt. Boys, High School,& Collage Dhaka • Dhaka

PROFESSIONAL SKILL

I have completed Twelve week Housekeeping & laundry operation under 25 JUN2012- 25 OCT 2012

National Certificate course (NCC) National Hotel & Tourism Training Institute Bangladesh Parjatan Corporation 83-88, Mohakhali, Dhaka-1212.

Result: 71.15%

I also complete my computer cause word, XL, PowerPoint, Internet Browsing hotel Opera , hot SOS etc.

VOLUNTEER WORK

Volunteer Mar 2019 - Mar 2021

Charities of Jordan • Aqaba

I work as Volunteer Charities part of my company and we help for Charity people with food, medicine given and clothes also Beach cleaning tree planting etc.

AWARDS AND HONORS

Colleague of the month 2016

Heart of the house (Qatar206)

Recognition certificate 2021

I Get Recognition certificate for authentic moment for guest room genuine service, anticipatory And personalize decoration.(Jordan 2021)

Date:

sign: MDRAZU