

## Michel James Deligero Troyo

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Philippines 6046

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**Course: BS BIOLOGY**

**Date of Birth: May 12, 1998**

**Place of Birth: Cebu City, Philippines**

**Nationality: Filipino**

**Civil Status: Single**

**Height: 5'6 ft**

**Weight: 155 lbs.**

**Languages: English & Tagalog**

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**Objective: Biology student seeking a position in a healthcare setting. To build a long-term career that enhances my educational skills and professional skills in a stable and dynamic workplace.**

### **PROFESSIONAL LICENSES:**

- \* Registered Real Estate Salesperson**

### **WORK EXPERIENCE:**

- Medical Encoder (Covid - Molecular Laboratory) – February 2021 to Present**

\*Biopath Clinical Diagnostics, Inc. Cebu, Philippines

- Customer Service Representative (Full-time account with *Expedia Chase Inc.*) - February 2020 to February 2021**

\*Sykes Asia, Inc.

- Customer Service Representative (Part-Time Seasonal account with *Pearson Education Inc.*) – November 2019 to January 2020**

\*Sykes Asia, Inc.

- Property Specialist – August 2019 to November 2019**

\*In House- Real Estate Agent of HT Land, Inc Mandani Bay Cebu, Philippines

- Clinical Receptionist- June 2019 to July 2019**

\*Perpetual Succour Hospital, Inc. Cebu Philippines

### **HIGHEST EDUCATIONAL ATTAINMENT:**

**TERTIARY:**

**Bachelor of Science in Biology  
Cebu Doctor's University  
2018-2019**

**Bachelor of Science in Medical Technology  
Cebu Doctor's University  
2015-2018**

**SECONDARY:**

**University of San Carlos -South Campus  
J. Alcantara St. Cebu City  
2011-2015**

**ELEMENTARY:**

**University of San Carlos -South Campus  
J. Alcantara St. Cebu City  
2009-2011**

**Colegio De la Inmaculada Concepcion  
45 Gorordo Ave, Cebu City, Cebu  
2006-2009**

**SKILLS AND ABILITIES**

- **Demonstrates laboratory procedures**
- **Laboratory machine operations**
- **Knows how to use laboratory apparatus**
- **Able to communicate properly**
- **Computer literate**
- **Ability to handle under pressure and multitasking**
- **Willing to be trained and very passionate**
- **Able to react with diverse cultures or groups**
- **Microsoft office tools proficient**
- **Proficient in English as seen in writing and speaking**
- **Easily adapts to any work environment**
- **Efficient, hard-working, submissive to authority and accomplishes task-related activities**
- **Physically and strong with excellent customer service skills**
- **Able to react with diverse cultures or groups**
- **Hardworking and dedicated to finding success**

**SEMINARS ATTENDED**

- **CONTINUING PROFESSIONAL DEVELOPMENT**

Conducted from JULY 3 AND 4 as REGISTERED Real Estate Salesperson

- **TOOLS TO PEAK OF PERFORMANCE**

Conducted from October 16 and 17 2019 accordance to behavioral traits as Real Estate Salesperson

- **CONTINUING PROFESSIONAL DEVELOPMENT (RENEWAL FOR 2020)**

Conducted from 19 AND 20 as REGISTERED Real Estate Salesperson

**AWARDS:**

- **MVP sports awardee in Badminton AY: 2018-2019**
- **Region VII Palarong Pambansa Awardee 2015 in Badminton**
- **Philippine National Games Awardee 2014 in Badminton**
- **Region VII Badminton Champion 2015**
- **Team Captain in College of Arts and Sciences Dance Troupe AY: 2018-2019**
- **Special award (Badminton and Dance) AY: 2015**

**CERTIFICATES:**

- **Certificate of Completion in COVID-19 Contact Tracing**  
*Johns Hopkins University (Coursera) September 2021*
- **Certificate of Participation- Biosafety Orientation for COVID-19 Laboratory**  
*Research Institute for Tropical Medicine- Department of Health, Philippines (DOH)*
- **Certificate of Attendance- CDRS ORIENTATION**  
*Department of Health – Epidemiology Bureau (COVID-19 Surveillance and Quick Action Unit)*
- **Certificate of Recognition- Achieving the (Quota Beater 2)**  
*In-House Sales Channel – Property Specialist Level (Sales Production- Office Units)*

**ORGANIZATION:**

- **Team leader of South area at Youth for Christ organization (2017)**

**Hobbies and Interests:**

- **Traveling**
- **Dancing**
- **Playing Badminton**

**CHARACTER REFERENCE:**

**Mercylene Hernani**

Chief Medical Technologist

09236393703

**Chessa Mae Badajos**

Property Specialist of HT LAND Mandani Bay

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**Bernadette Dela Cruz**

Secretary of the College of Arts and Sciences

Cebu Doctor's University

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**Emmanuel Pardiñan**

Department Chairman- BS. Biology

Cebu Doctor's University

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