

Alden Contreras Olave

318 Barangay Janopol Oriental Tanauan City Batangas
Philippines, 4232
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PERSONAL INFORMATION

Permanent Address : 318 Barangay Janopol Oriental Tanauan City Batangas
Birthdate : June 15, 1992
Birth Place : Sto. Tomas Batangas
Height : 162. Cm.
Weight : 90 kg.
Sex : Male
Civil Status : Married
Religion : Roman Catholic
Nationality : Filipino

DEPENDENTS:

Wife: Olave, Jomie Ann Adritico	Birthdate: November 23, 1992 Birth Place: Sorsogon Philippines Occupation: Housewife
Daughter: Olave, Mhayen Adriatico	Birthdate: November 07, 2016 Birth Place: Sorsogon Philippines Occupation: Student
Son: Olave, Cameron Joseph Adriatico	Birthdate: June 20, 2020 Birth Place: Sorsogon Philippines

EDUCATIONAL BACKGROUND

Elementary	Year [From] - [To]
School: Tanauan Institute Address: Tanauan City Batangas	1999 - 2005
Secondary	
School: La Consolacion College of Tanauan Address: Tanauan City Batangas	2005 – 2009
College	
Course: Bachelor of Science in Business Administration Major in Marketing Management School: Lyceum of the Philippines University Laguna Address: Calamba City Laguna Philippines	2009 - 2014

EMPLOYMENT HISTORY

Position: Marketing Professional
Company: Toyota Batangas City Inc.
Address: Diversion Road, Barangay Balagtas Batangas
Date: October 2018 – Up to Present
Reason for Leaving: Presently Employed

Job Description / Duties and Responsibilities:

- Responsible for providing quality Sales and Service.
- Responsible for Achieving monthly Sales Quota.
- Responsible in handling customer needs.
- Responsible in helping clients for their requirements.
- Responsible ins inspecting, assessing and evaluating the quality of newly delivered Brand New Toyota Car.

Position: Group Retail Manager
Company: Triensenburg Auto Corp. / JAC Motors Alabang
Address: North Gate Alabang Muntinlupa Metro Manila, Philippines
Date: January 15, 2018 - May 29, 2018
Reason for Leaving: Resigned

Job Description / Duties and Responsibilities:

- Responsible for handling Team Members.
- Responsible for helping my Team to provide Quality sales.
- Responsible for training my Team Members.

TRAININGS / SEMINARS ATTENDED

Training Center: Lyceum of the Philippines University-Laguna
Duration: July 23, 2012
Address: Calamba City Laguna Philippines
Title: Business Process Outsourcing

Training Center: Lyceum of the Philippines University-Laguna
Duration: August 28, 2012
Address: Calamba City Laguna Philippines
Title: Customer Service Professional

Training Center: U.P Film Institute University of the Philippines Diliman
Address: Diliman Quezon City Metro Manila
Duration: September 1, 2012
Title: 1st Big EdukCircle International Convention on Business: Marketing and Advertising

Training Center: De La Salle – College of Saint Benilde.
Duration: July 12, 2013
Address: 2544 Taft Avenue, Manila, Metro Manila 1004
Title: Intensified Marketing Strategies in a Complex Emergence of Multiple Channels and Technology

SPECIAL SKILLS / INTERESTS

- Hard working and self-motivated
- Charismatic and energetic
- Diligent, Initiative and attentive to details
- Computer Literate
- Art Craft Making
- Good in Oral and Written Communications

CHARACTER REFERENCES

Mrs. Leila Dativa Pamplona Castro
Area Manager
Jollibee Corp.
Tel. No.: (63908) 866-1576

Mrs. Ma. Annabel Abadicio Casas
Group Retail Manager
Toyota Batangas City, inc.
Tel No.: (63917) 473-3090

Mr. Dexter Villanueva
Vehicle Sales Manager
Toyota Batangas City, inc.
Tel. No.: (63918) 878-7908



Applicant's Signature