



ERWIN D. ACUÑA

PHASE 1 BLK. 11 LOT 6 FIESTA COMMUNITIES SAN RAFAEL TARLAC CITY

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SUMMARY OF QUALIFICATION

- 19 Years experience in automotive industry (after sales & OEM)
- Knowledge in Microsoft application word, excel & power point
- Knowledge in Oracle System
- With valid driving license (UAE & PHILIPPINES)
- Noted for accelerating production through strong supervisory skills for all subordinates
- Knowledge in painting, PAINT COLOR MIXING (2K, BASECOAT & WATER BASE) Interior & Exterior detailing, plastic repair, fabric repair in any auto vehicle (MULTI BRAND).
- Well known in body shop activities (interior & exterior repair)
- Always protecting the business interest of the company

PROFESSIONAL EXPERIENCE

PRODENT AUTO REPAIRING -January 2018-DUBAI UAE

OPERATION SUPERVISOR

Multi Tasking Responsibilities.

- Trainor for smart repair operation (Small Medium Area Repair Technique)
- Give proper estimation for all for repair units
- Quality control for all repaired units
- Reception duties
- Business developer for new accounts or outlet
- Arranging staffs related issue
- Month end report for sales, materials consumptions & figures

July 2010- January 2018- ARABIAN AUTOMOBILE DUBAI, UAE

Nissan, Infiniti, Renault, MG-BRAND

PDI QUALITY CONTROL SUPERVISOR

- ❖ Ensure the quality of units released.
(multi-tasking) responsibilities
 - Job cards monitoring
 - Updating status forward to logistics dept.
 - Handling the rectification issue (exterior & interior) – repair
 - WORKSHOP consumables in-charge

- Production quality monitoring,
- Oracle system work flow update
- Handling of staff related issue
- Final quality consultant
- Distinguishing defects and abnormalities of unit parts
- Main contact person of sales for defective management
- Body shop operation in-charge
- COORDINATOR FOR INCIDENT DISCLOSURE
- Coordinator for HAZARDOUS MATERIALS
- ESTIMATION – internal & insurance claim

2006 – 2010, POLIMAR EST. SHARJAH UAE

SMART SERVICE COORDINATOR (OPERATION SUPERVISOR)

❖ **Ensure the quality of services offered.**

- Smart painting (Small Medium Area Repair Technique)
- Paint less dent repair (PDR)
- INTERIOR repairs (fabric & leather)
- Polishing & interior cleaning
- Plastic repair

(multi tasking) responsibilities

- Customer handling
- Reception duty
- Outlet in – charge
- Collection of daily sales (15 outlets)
- Coordination of materials ordering from ware house – 15 outlets

2001 -2006, CHARTER CHEMICALS & COATING CORPORATION – PHILIPPINES

TECHNICAL SERVICE REPRESENTATIVE – AUTOMOTIVE PAINT DIVISION

(multi tasking) responsibilities

- PAINT Color formulation & reformulation as per car manufacturing standards OEM (TOYOTA, NISSAN, HONDA, ISUZU, & LEADING BUS MANUFACTURING)
- BATCHING of paint as per order minimum of 1000 liters
- Conducting of line trial (spray sequence)
- Giving seminar as per painting procedures (OEM PAINTING SECTION)
- MONTHLY INVENTORY for raw materials.
- TECHNICAL ASSISTANCE & PRODUCTION MONITORING

EDUCATIONAL ATTAINMENT:

- COMPUTER SYSTEM DESIGN & PROGRAMMING – GRADUATED
- CRAFTS MAN CERTIFICATE IN AUTO TECHNOLOGY – GRADUATED
- HIGH SCHOOL – GRADUATED
- ELEMENTARY SCHOOL – GRADUATED

PERSONAL INFORMATION:

CIVIL STATUS: MARRIED

DATE OF BIRTHS: FEBRUARY 08, 1978

AGE: 43

NATIONALITY: FILIPINO

NOTE: ABOVE MENTION ARE CERTIFIED TRUE AND CORRECT.


ERWIN ACUNA