



Rashel Villanueva Nicanor

Employment Status: Filipino

CONTACT ME

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ABOUT ME

I, Rashel Nicanor, currently working in Hi-West Transport Service Cooperative as a bookkeeper. I was looking for an opportunity to learn and have more experience in other fields. Seeking a position that can provide a steady growth.

WORK EXPERIENCE

Teller Bills Payment Center

Rhyan Bills Payment and Remittance Center | *January 2021 - Present*

Transact a customer's bills from computer, calculating daily transactions and checks in cash drawers at end of shift.

Bookkeeper

Hi-West Transport Service Cooperative | *June 2019 - Present*

Taking care of the books of account, documenting daily financial transactions and produce financial statement and reconciliation.

helper

Paperone Inc. | *February 2011 - March 2012*

Put spring and yarn on notebooks

Trimmer

Lina's Garment | *January 2004 - January 2007*

trimmed the remaining fluff on the sewn garment.

SKILLS

Order Taking

Dish Washing

Packing and Sorting

General Cleaning

Bookkeeping

License Restriction 1

License Restriction 2

Dish Washing

Cashiering

LANGUAGES

English

Spoken Proficiency: Fair

Written Proficiency: Fair

Filipino

Spoken Proficiency: Good

Written Proficiency: Good

EDUCATION

Business Administration-Major in Financial Management

University of Caloocan City- Undergrad

2011 - 2011

High School

Bagong Silang High School

2009 - 2010

Elementary School

Bagong Silang Elementary School

2005 - 2006


Rashel Nicanor
Applicant