



LORELE' J. MARQUEZ

21 F ATANACIO ST. BRGY. PROGRESO SAN JUAN CITY

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OBJECTIVE

Looking for new challenges and advancement opportunities to utilize my skills in dealing with different people.

PERSONAL INFORMATION

Date of Birth: June 1, 1999

Place of Birth: Quezon City

Gender: Female

Civil status: Single

Age: 22

Religion: Catholic

Training

Faye Kala Inc. (April – June 2018)

Food Server

USA Work and Travel Program

Pennsylvania

**World Wings Int'l Travel and Tours Corp
(November 2018-February 2019)**

Reservations

EDUCATION

TERTIARY

Centro Escolar University

Bachelor of Science in

Tourism Management

San Miguel, Manila

2015-2019

SECONDARY

St. John the Baptist Catholic

School

Pinaglabanan, San Juan City

2011-2015

PRIMARY

St. John the Baptist Catholic

School

Pinaglabanan, San Juan City

2005-2011

Work Experience

Food Revolution Inc. (Prologue) (July 2019- May 2021)

Service Ambassador/Team Leader

- Provide excellent customer services.
- Greet customers and present menus.
- Make suggestions based on their preferences.
- Take and serve food/drinks orders.
- Up-sell when appropriate.
- Confirm guest reservations.

Dough and Grocer Corp. (May 2021- Present)

Retail Online Supervisor

- Manage stock levels.
- Fill customer orders by packaging sold items.
- Pick , pack and dispatch orders received online.
- Answer customers inquiries.

SKILLS

- Ability to work under pressure
- Willing to learn new things
- Able to assess customers' needs and fulfill them appropriately
- Proficient in Microsoft Office Word, Excel & Powerpoint
- Can easily adapt new things
- Can work well both in a group or alone

CHARACTER REFERENCE

Ms. Joy Morillo

General Manager, Food Revolution Inc

(0917) 814 0180

Hiroyuki Meno

Food and Beverage Director, Food Revolution Inc

(0917) 839 0103