



# ECALDRE, MARY ROSE

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## SKILLS

- Time management
- Attention to detail
- Flexibility
- Dependable
- Housekeeping hard skills
- Teamwork
- Computer skills
- Patience
- Organization
- Multi-tasking
- Able to lift 100+ pounds

## TRAINING

Housekeeper/F&B Server  
Tagaytay Country Hotel, Tagaytay, PH  
Oct 2013 - Nov 2013

Computer Technician  
Netopia SMF Branch, Quezon City, PH  
Feb 2012 - May 2012

## CERTIFICATION

Diabetic Welfare, Care, & Practical  
Assessments

Caregiver Language & Skills Training  
Program

## WORK EXPERIENCE

### Public Area Attendant

The Londoner, Macau | Nov 2015 - Present

- Consistently offer professional, friendly and engaging services.
- Clean assigned public areas throughout hotel.
- Empty trash in all public areas and clean public area restrooms.
- Clean all mirrors, inside of windows, wipe and dust all surfaces.
- Follow departmental policies, procedures and service standards.
- Report necessary maintenance items.
- Follow all safety and sanitation policies.

### Laundry Attendant

Cleanhouse Laundry Shop Inc. | May 2014 - Nov 2014

- Sort laundry items received for washing by colors and white
- Pre-treats laundry for stains.
- Loads and operates dryers, insuring proper weight of load and correctness of temperature.
- Neatly fold and bag laundry for customer pick up.
- Maintains cleanliness of store by wiping counter tops, machine tops and soap receptacles. Kept dry and clear of laundry area.
- Inventory of chemicals and encoding the daily, weekly and monthly sales.

## EDUCATIONAL HISTORY

### Caregiver

Capstone College, Macau | Apr 2021 - Aug 2021

### Professional Housekeeping

Canadian Tourism & Hospitality Inst., PH | July 2013 - Aug 2013

### Advance Diploma: Computer Programming

Informatics, PH | May 2011 - Mar 2012