

# Anjo Benardo de Belen

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## **Objectives**

To become associated with a company where I can utilize my skills and gain further experience while enhancing the company's productivity and reputation.

## **Educational Background**

### **College**

#### ***Bachelor of Science in Information Technology (2008-2011)***

STI College – Sta. Maria

Poblacion, Sta. Maria, Bulacan

## **Work Experiences**

### **Graphic Designer: Development Works Food Company (DWF)**

Dammam Road, Riyadh, Saudi Arabia

June 17, 2017 – Present

- I'm responsible in all graphic design to our company
- Logo
- Business card
- Identification Card
- Email signature
- Brochures and posters
- Letterhead
- Envelopes
- Folders
- Stamps
- Company Profile
- Flyers
- Banners
- Coupons
- Booklet
- Certificates
- Uniforms
- Menus
- Packaging
- Photo editing using Adobe Photoshop
- Social media post
- Front and backend website
- Simple 3D design

**Head IT: Ascend Global Virtual Advertising (360° Virtual Tour)**

Chino Roses, Makati

December 2012 – April 29, 2016

- I'm responsible in all kind of technical solution to our client and company
- Concern of raw shot of photographer if its good quality
- Stitching process
- Editing and correcting color of pictures
- Providing video clips for virtual tour
- Planning and creating virtual tour for our valued client for online and offline use
- Audio visual presentation
- Providing a website or uploading virtual tour on client`s website

**Technician: RL Gadgets Repair (Part-time Job)**

Palanan, Makati

- Concern with all cell phone applications and computer repair
- Responsible for customer service

**Computer Teacher: Joyful Angels Academy**

City of San Jose del Monte Bulacan

June 2009 – April 2011

- Concern with all computer subjects and computer related program in the school (e.g. technical support)
- School's Designer in terms of Tarpaulin layout
- School's computer technician

**On the Job Training: Philippine Health Insurance Corporation**

Bagbaguin, Sta.Maria, Bulacan

November 2010 – March 2011

**Skills**

- Computer Skill: Software and hardware maintenance of computer, troubleshooting and networking
- Microsoft Office: Microsoft Word, Excel, Power Point and Access
- Web Development: HTML/HTML5 and CSS/CSS3(Responsive site), JQuery and Javascript
- Adobe Application: Adobe Illustrator, Adobe Photoshop, Lightroom, Audition, Dreamweaver, Flash, Muse, Edge Code, Edge Reflow and Edge Animate
- Video/Audio Editing Application: Sony Vegas
- Layout: Logos, Invitations, Business Cards, Flyers, Coupons, Brochures and Posters.
- 3d Application: Sketchup Pro and Vray
- Photography: Basic/advanced photography using Nikon and Cannon camera

## **Key Competencies**

- Resourceful
- Fast-Learner
- Techno-savvy
- Perfectionist
- Problem Analysis & Problem Solving
- Flexible
- Team Leader / Team Player
- Multi-task

## **Seminars / Training Attended**

***Human Transformation Seminar***, STI College Sta. Maria Bulacan, August 17, 2007

***Trends in Information and Communication Technology***, STI College Sta. Maria Bulacan, Sept 27, 2007

***Join the Linux Open Source Community***, STI College Sta. Maria Bulacan, September 25, 2008

***STI 13<sup>th</sup> Youth Convention***, Aliw Theater – Star City, February 8, 2008

***PHOTOGRAPHY : Seeing everyday in a new way***, STI College Sta. Maria Bulacan, September 7, 2010

***GAME DEVELOPMENT : A Mixed Reality in Learning & Business***,

Walter Mart Cinema 3 - Sta. Maria, Bulacan, September 28, 2010

## **Organization**

**Member of Bulacan District Chorus**(Alumnus)

One of the Founding Member - Tenor 2

## **Personal Information**

Nickname: ofuv

Birthday: *March 10, 1987*

Birthplace: *Burol 1st Balagtas, Bulacan*

Civil Status: *Single*

Nationality: *Filipino*

## **Character References:**

**Mr. Carmelo Palad**

Career Adviser

STI College Sta. Maria

642-2990

**Mrs. Aurora Aguilon**

Accounting Manager

SM City Marilao

0920-927-4465

**Mr. Leo V. Liwanag**

Chief Social Insurance Officer

Philhealth Sta. Maria

(02) 637-9999

## **Declaration**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Portfolio available upon request - portfolio is too large to attach to this resume.



Anjo de Belen