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Objective

Energetic, Friendly, Initiative finding a company to build a Long term career for opportunities for career growth and also to use my skills in the best possible way for achieving company's goal

Experience

- **Robinson's Land Corporation** October 2019 - December 2019
Premier Property Specialist
Job Description:
 - Sources potential clients who wants to invest a property
 - Prepares and facilitates effective client presentation of project
 - Provides site tour for an ocular visit
 - Consulting strategies to increase the value of properties for clients looking to sell
- **American Technologies Incorporated** September 2017 - June 2018
Account Executive
Job Description:
 - Organize regular client meeting to discuss their requirements
 - Resolve Problems and Handles Complaints in a timely manner
 - Identify new potential customers
 - Suggest Innovative ideas sales and improve customer service
 - Satisfied customers targeted services,customizing solutions for unique business needs
- **Megaworld Corporation** February 2016 - June 2016
Property Specialist
Job Description:
 - Assisting Clients sound property purchasing decisions
 - Meet the required sales target
 - Build and sustain client seller relationship
 - Consulting with clients to identify their need, preferences and financial concerns
- **American Technologies Incorporated** April 2013 - December 2014
Sub Business Unit Head
Job Descriptions:
 - Managed day to day operations, including personnel activities, strategic scheduling and customer experience control
 - Achieve number of pipeline coverage with effective demand generations strategies
 - Delivered polished and professionals sales presentation to individual clients and group
 - Generated number of contacts per week through referral channels and cold calling, boosting sales by leveraging customer information and market research
- **G-Magnetics Industrial Sales and Services** June 2012 - November 2012
Account Executive
Job Description:
 - Dealing with clients
 - Achieved number of target on pipeline coverage with effective demand generation strategies
 - Generated number of contacts per week through referral channels and cold calling, boosting sales by leveraging customer information and market research
 - Meet the sales target on a monthly basis

- **Sm Mart Inc.** August 2010 - December 2010
 Checker
 Job Description:
 - Assisting customer with the bagging of their purchases
 - Include totaling the price of all goods for a customer
 - Count each item to ensure number compliance with work orders and raise concerns additional or lesser items received
 - Check transactions against cash/credit cardpayments received and ensure that they tally
- **Ritzfel Industrial Sales and Services** May 2008 - October 2008
 Accounting Clerk
 Job Description:
 - Prepare bank deposits,general ledger postings and statements
 - Daily enter key data of financial transactions in database
 - Kept office files and accounting recorfs accurate and updates
 - Reconciled expenses daily, checking data against paperworks and reporting discrepancy
- **Philippine Weekends Travel Guide** October 2016 - February 2007
 Sales Executive
 Job Description:
 - Researched business opportunities ans advised clients
 - Worked with sales and marketing teams to ensure product relevance
 - Established initial contact with business prospects

Education

- **San Sebastian College-Manila** 2 years and 1 Semester
 Bachelor Science Major in Computer Science
- **Holy Child Academy** March 2003
 High School Graduate
- **Novaliches Elementary School** March 1998
 Elementary Graduate

Skills

- Multi Tasking, Flexible ,Willingness to learn
- Time Management , Customer Service , Problem Solving
- Computer Skills (Ms Word, Ms Excell, Powerpoint)
- Can work with minimum supervision

Trainings

- Ethical Practices in Selling Real Estate Project
- Basic Salesmanship
- Brilliant at the Basics
- Panasonic Philippines Technical Trainings
- Fuji Xerox Phippines Technical Training
- The Philippine Call Center Industry