

AILEEN SUAN LIWAT SIMBAJON, RN, OHN

Date of Birth: AUGUST 09, 1972
Nationality: Filipino
Civil Status: WIDOW
Children: 2
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PROFESSIONAL EXPERIENCE
Clinic Nurse/Occupational Health Nurse: April 2006 – Present
Employer: ACTIVEONE HEALTH INC.
LOCATION: 2nd floor. i2 Building, Jose Maria Del Mar St., Cebu IT Park, Cebu City 6000, Philippines
EMPLOYER DESCRIPTION : Activeone Health Inc. is a wellness services management company specialized in providing Occupational Health services and resources for both industrial and commercial workplace settings. With 1001-2000 employees (onsite consultation/walk-in and APE Interpretation).
DEPARTMENT: Health and Wellness Team (Clinical set up)
DESCRIPTION OF TASKS & RESPONSIBILITIES: <ul style="list-style-type: none">• Registration of patients and assigns the required package to the patient.• Prepares billing statements and issuance of receipts.• Taking patients' vital signs.• Performs visual acuity and color perception tests.• Prepares pre-employment medical examination report.• Reports to supervisors the problem encountered in the PEME.• Communicates with patients/companies on the status of the patients' medical exam status (fit, unfit or pending)• Performs other related tasks that may be assigned from time to time.
CASES HANDLED <ul style="list-style-type: none">• Fit to Work for employees (upon returning to work place)• APE Interpretation• Hypertensive patient• OB and gyne patient• Diabetic patient• Manage seizure disorders• Infectious and non-infectious (PTB, conjunctivitis, measles etc.)• Asthma, low to high grade fever, cough and cold cases
Private Nurse/Caregiver: August 1998 – May 2004 (5 years)

EMPLOYER NAME: ESPINOSA FAMILY
LOCATION: Humay-humay , Lapu lapu City
EMPLOYER DESCRIPTION: I was hired as a personal caregiver or a private nurse by the Atty. Celso Espinosa to take care of her stroked/ hypertensive wife . As there are tubes attached into in.
DEPARTMENT: Independent Health Management
DESCRIPTION OF TASKS & RESPONSIBILITIES: <ul style="list-style-type: none"> • Monitoring of vital signs, medication reactions and general state of health. • Monitored nutritional status and blood pressure daily. • Charting and proper documentation. • Helped meet and take care of patients' activities of daily life (ADL's). • Assist in bathing, dressing, grooming, transfers from bed to chair, toileting, provided companionship, and performed some light housekeeping • Administered medications, treatments, and performed related procedures. • Provided emotional support for patient and family members. • Transportation to and from required physician appointments. • Provided tube feedings (NGT) • Tracheostomy care.
CASES HANDLED <ul style="list-style-type: none"> • Hypertensive patient • Diabetic patient • Maternity/ birthing care
STAFF NURSE : STAFF NURSE TOJONG GENERAL AMTERNITY HOSPITAL 1997-1990
AREAS OF SPECIALIZATION / EXPERTISE
NURSING / CLINICAL
Occupational Health Nursing Private Duty Nursing Psychiatric Nursing Maternal and Child Nursing
MANAGEMENT
-Provide care to patients' -Prevent illness and injury by recognizing and identifying hazards and risks. -Provide individualize holistic care.
TECHNICAL
Nebulization O2 Regulation Blood Sugar Monitoring Automated External Defibrillator (AED)
EDUCATIONAL BACKGROUND
Bachelor of Science in Nursing: June 1992- March 1996
Name of University/College: University of the Visayas.

Location: Cebu City
CREDENTIALS & CERTIFICATIONS
Philippine Nurse Licensure Examination
BOSH – Basic Occupational Safety and Health
BLS – Basic Life Support
COMPUTER SKILLS
-MS Office (Word)
-MS Office (Spreadsheets)
LANGUAGE SKILLS
English, Good
Filipino
German, A1 (on-going)
HOBBIES
- Watching movies
- gardening
- Listening music
- Cooking
DRIVING LICENSE
available
REFERENCES
Name: Phoebe R. Kwan, RN
Position: Supervisor, Clinic Management Team – Visayas and Mindanao
Company: Activeone Health Inc.- Cebu
Location: Cebu City, Philippines
Telephone Number: +63-9178235771
Name: Cartherine Tare, RN
Position: Staff Nurse/ Research Nurse
Company: Biopath
Location: San Isidro, City of Talisay, Cebu
Telephone Number: +93 945 166 1380
Name: Mila M. Sacamay

Position: Staff Nurse
Company: Activeone Health Inc.- Cebu
Location: Dahlia St. , Consolacion Cebu
Telephone Number: +63-923 320 2924

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