

## MELANIO GARCIA MIJARES

Batasan, Inaon, Pulilan, Bulacan 3005

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### PERSONAL DATA:

Age : 43 years old  
Place of birth : Pulilan, Bulacan  
Date of Birth : March 18, 1977  
Height : 5 10 "  
Weight : 176 lbs.  
Language Spoken : Tagalog / English / Arabic

### WORK EXPERIENCE

Astra Group of Companies.

Tabuk, K.S.A.

November 03, 2017 – November 19, 2019

### Duties & Responsibilities

- Responsible to repairs and maintains bakery equipment's and machineries such as ovens, conveyors, packing and slicing machines and boiler according to standards.
- Dismantles defective parts, adjust timing gears, set dies according to specifications.
- Answer trouble calls to production equipment's.
- Ensure all equipment's is in sanitary condition after performing work prior to release back to production department.
- Test run all equipment's after any repairs or P.M.
- Clean and lubricates equipment's according to standards of the machines required.
- Checking of hydraulic lifters if there is no leak on hose and correct oil levels.
- Checking of air compressors and pneumatic machines before starting the production.

- Maintaining boiler in good and proper running condition to provide steam and humidity as bakery standard in prover rooms.
- Comply H.S.E. and company standard.
- Perform plumbing maintenance to meet standard and safety of the facility.
- Comply with safety regulations and maintain clean and orderly work areas.

Al Yamamah Steel Industries Co.  
 2<sup>nd</sup> Industrial Dammam K.S.A.  
 March 13, 2015 – March 13, 2017  
 Maintenance Technician - Mechanical

### Duties & Responsibilities

- Perform highly diversified duties to install and maintain production machines the plant facility's equipment.
- Provide emergency/unscheduled repairs of production equipment during production and performs scheduled maintenance repairs of production equipment during machine service.
- Perform simple machinist duties and responsibilities.
- Perform mechanic skills including, but not limited to, mechanical, pneumatic, hydraulic, troubleshooting and repair of production machines.
- Diagnose problems, replace or repair parts, test and make adjustments.
- Perform regular preventive maintenance on machines, equipment and plant facilities.
- Lifting heavy parts and machineries by using overhead cranes.
- Perform a variety of plumbing maintenance and carpentry functions.
- Comply with safety regulations and maintain clean and orderly work areas.

JGC Philippines Inc.  
 2019 Prime St. Madrigal Business Park  
 Alabang Muntinlipa City  
 Assigned at Coral Bay Nickel Corporation  
 Riotuba, Batarasa, Palawan

October 29, 2013 – November 24, 2014-12-01  
MECHANICAL TECHNICIAN

Duties & Responsibilities

- Loosen all tight bolts of the different parts of the pressured vessels such as tube condenser, boiler and Steam drum. Re –boiler after cooler, reformer, header, blinding flanges and others.
- Disconnect the different kinds of control valves, compressor motors, pumps and others. Clean all parts and check the valves to recondition if it's still good and fit to use again if it is not, you must replace with the new one.
- Securing Documents such as: Work Permit, JSA (Job Safety Analysis) MRC (Maintenance Repair Checklist) before job execution.
- Ensure LOTO (Lock Out, Tag Out), isolation of Elec. / Mech. Switches before breaking the line, blinding and de –blinding as safety protocol.
- Housekeeping for safe work area.

Tropical Fruit Asia Corporation  
First Bulacan Industrial City  
July 10, 2010 – October 25, 2013  
MECHANICAL TECHNICIAN

Duties & Responsibilities

- Responsible in all machineries in the facilities such as: Boiler, Injection Machines, Compressor and others.
- Checking / Replacing of bearing if necessary.
- Greasing and oiling of all rotting parts of the machineries.
- Replacing of pipe line where deformed.

Gulf Catering Co.  
Riyadh Saudi Arabia  
February 15, 2007 – April 16, 2010  
MECHANICAL TECHNICIAN

## Duties & Responsibilities

- Resolve motor pump, hydraulic and Pneumatic problem.
- Check equipment and operating systems and correct wherever necessary.
- Show expertise in working with team and independently.
- Comply with company guideline and procedure.
- Repair and perform preventive maintenance as established standards.
- Doing welding job when needed.

Bounty Fresh Incorporated  
Tenejero, Pulilan, Bulacan  
August 2004 – February 12, 2007  
BOILER TECHNICIAN

WG & A Super Ferry  
Railroad, South Harbor, Manila  
January 08, 2004 – June 03, 2004  
ENGINE CADET

Santeh Feeds Corporation  
Sto. Niño, Pungo, Calumpit, Bulacan  
October 16, 2012 – September 03, 2003  
BOILER TECHNICIAN

Vitarich Corporation  
Abangan Sur, Marilao, Bulacan  
January 05, 1996 – June 1, 1998  
MAINTENANCE

Mitsubishi & Belting Phils.  
Lawang BATO, Valenzuela Metro Manila  
February 18, 1995 - December 10, 1996  
MAINTENANCE

E.M. Motor Shop  
Emerald St., San Andres, Manila



Balucuc, Apalit, Pampanga  
1989 – 1993

Primary : Inaon Elementary School  
Inaon, Pulilan, Bulacan  
1983 – 1989

I hereby certify that the above information is true and correct to the best of my knowledge and beliefs.

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Applicant's Signature