

BJAY DIVINAGRACIA

Professional History

Experienced Senior Systems Engineer with vast IT experience. Well-honed skills in Cloud Technology and Infrastructure Management. Effective leader and problem-solver which excels at streamlining operations to decrease costs and promote organizational efficiency. Offering hardworking mentality and history of success coordinating and monitoring operations across various departments. Highly committed to ensuring quality of service.

Work History

Web Professional House Pte Ltd. - Systems Engineer/Manager

Singapore

June 2010 – Current

Ensures the stability, integrity and efficient operation of both in-house and Clients' Infrastructure Systems that support core organization functions by Administrating, Monitoring, Supporting, Optimizing and Securing all networked software and associated operating systems and Applications.

Responsibilities

Strategy and Planning

- Work with the team to define Project requirements and goals, and resolve system issues.
- Propose infrastructure that meets the Clients or Project requirements
- Cooperate with vendors and other third party when needed in a projects
- Propose sound solution that will fit the client's requirements and also the project budget.
- Cooperate with network staff to ensure smooth and candid operation of software and systems.

Operational Administration

- Installation, Implementation, Clustering, Redundancy and Maintenance of infrastructure, servers, routers and SQL.
- Perform 2nd and 3rd level Support both Private and Government Client.
- Setup and configuration VMware HA state, SQL Clustering and other redundancy Setup.

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Skills

- Amazon AWS
- Microsoft Azure
- Server Administration
- Networking Administration
- Database Mangement
- Vmware Technology
- Project / Team Management

Education

2005

De La Salle University – Dasmariñas

Dasmarinas Cavite, Philippines

Bachelor of Science,

Major in Computer Science

Certifications

AWS Certified SysOps Administrator – Associate

11 Sept 2019

Validation Number

WDK9HCF13BVQ1EGC

Validate at:

<http://aws.amazon.com/verification>

AWS Certified Cloud Practitioner (CLF)

24 May 2019

Validation Number LP359Y2JFR110GT

Validate at:

<http://aws.amazon.com/verification>

- Manage servers, routers, infrastructure and SQL that includes opening of gateways, ports and protocols
- Administration and Support of in-house and clients' servers.
- DNS Hosting
- Perform monthly maintenance in servers, routers and other devices.
- Perform server and security updates, server system and SQL Database backup procedures and other recovery and restoration processes.
- Merge servers including database, e-mail, print and backup servers and their associated software.
- Ensure system connectivity of all servers, shared software, groupware and other applications.
- Create and maintain documentation as it relates to system configuration, mapping, processes and service records.
- Troubleshoot and provide solutions to client's system or server issues.
- Installation of Routers, Firewall, Anti-virus products, hardware, software applications.
- System, Source Code and Database Migration and Upgrading.
- Remote and E-mail Support.

Milestone and Projects completed

- Migrated on Premise Application Servers to AWS Cloud (GCC) both UAT and Production. Setup 3 tier and Securing the environment.
- Successfully Deliver CMS Application (Sharepoint, Sitecore, Kentico, Sitefinity and other CMS application) on Various Government Agency and Private Company.
- Resetup whole company infrastructure to VM environment using Vmware technology that have high availability and reliable backup system at low cost.

Abeltec International Pte.Ltd., - Systems Engineer

Singapore

April 2010 – June 2010

- Planning and lay out of CCTV camera for the clients
- Structured Cabling (Cat 5, Fiber optic, etc.)
- Installation of CCTV camera (IP, HD, Dome etc.)
- Manage Companies website (Maintenance)
- Installation of DVR and security system
- Handling Technical Support for the Clients
- Manage Job Report (Weekly, Monthly)

The Orchard Golf and Country Club – IT Specialist

Cavite, Philippines

March 2008 – February 2010

- Manage and Configure Mail server (Visnetic Mail Server, Window Server 2003, XP, Vista, Windows 7)
- Database Management (Infrasys, Club Management System(Vtech), DTR and Payroll)
- Wi-Fi and wireless connection configuration (Rf Routers)
- Network Management and Server Administrator

- Security Camera Installations and Maintenance

Project Involvement

- PABX –BCM-450 Nortel (Business Communication Manager)
- Administration, Cabling, Troubleshooting, Maintenance of IP and Digital Phones

System Upgrade Project

- Upgrading Club Management System to Version 2
- Includes all Modules (Tee Time Booking, Membership, General Ledger, etc.)
- Data Migration and Testing the System
- Report Modification and Lay-out
- Setup Users and Restrictions
- PABX Project - Upgrade clubs PABX Nortel BCM-450
- Set up all the Digital and IP Phones
- Administration (Business Communication Manager)
- Terminating IP phones, Digital and Analog Phones
- Mapping all the previous Lines and Assigning Trunk no. per Department
- Setting up calls restrictions and privilege. And orientation on usage
- Sms Tee Time Reservation Project
- Data Migration and Setting up the Members Data
- Orientation of the system
 - Member and user TechnicalSupport
 - Report Generation of booking and cancellations

Going Straight Incorporated - IT Specialist

Makati City, Philippines

June 2005 – March 2008

- Server administration - Windows 2000& 2003
- Computer Hardware (Troubleshooting, Repairing, Installation & Upgrading)
- Computer Software (Troubleshooting, & Installation)
- Computer LAN Network (Troubleshooting, Setup, Configuration, & Installation)
- Responsible for network connection maintenance
- Firewall Setup and Configuration
- FTP Setup and Configuration
- Router (Cisco) Linksys RV084 Setup and Configuration
- Back-up File Procedure and Mirroring
- Security and Permission Windows Server 2003 Enterprise
- VPN Setup and Configuration
- Internet Sharing and Internet Proxy Server, Active Users and Directory

Trainings

APN - AWS CERTIFIED SYSOPS ADMINISTRATOR - TE+SYSOPS (5 Aug 2019)

TRAINOCATE (S) Pte Ltd

190 Middle Rd, #20-02 Fortune Centre, Singapore 188979

AWS Cloud Practitioner Essentials (Second Edition) (15 May 2019)

AWS Training Portal

Interconnecting Cisco Network Devices : Accelerated (6-10 July 2015)

AVANTUS Training

79 Robinson Road #15-04 CPF Building, Singapore

Introduction to System Center Configuration Manager 2012 (13 October 2011)

AVANTUS Training

79 Robinson Road #15-04 CPF Building, Singapore

Anti-Bribery Course (24 November 2014)

The TRACE

Personal Reference

Farid Baharuddin

Application Architect IBM, Singapore

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Sharepoint / Office 365 Consultant – Monaco Informatique Service, France

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IT Infrastructure Engineer - Marina Bay Sands, Singapore

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