

JEAN UBAO GEALON

Taguig City
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PROFESSIONAL PROFILE

Professionally trained Registered Nurse with experience ensuring high standards of culturally competent care for wide variety of patients with diverse needs.

Enjoys being part of, as well as managing and motivating, a successful and productive team and thrives in highly pressured and challenging working environments.

CAREER SUMMARY

April 2014 to January 2020 - Charge Nurse
Dermatology Department
King Fahd Armed Forces Hospital, Jeddah KSA
JCI Accredited and standard Hospital
CBAHI accredited

JOB DESCRIPTION/RESPONSIBILITIES

1. Identifies the procedures, processes, and patient care to be accomplished during the work period, as well as the resources that will be required to safely carry out the work of the unit.
2. Distributes the work of the unit in a manner that makes the best use of available resources, both personnel and material, and which take into account the knowledge, skills, and abilities of those persons who will be integral to the patient care process. The charge nurse provides ongoing coordination of work and resources as necessary to meet changing requirements in the work environment.
3. Evaluates individual and collective outcomes of the patient care provided during their shift, compares patient care delivery to accepted standards, adjusts assignment of resources as necessary, and reports changing needs and outcomes to the health care staff.

FUNCTIONS AND COMPETENCIES

- Coordination of activities, e.g., collaborating with physicians, other departments, consulting with other nurses.
- Awareness of legal aspects of nursing and applies this knowledge when making staff assignments.
- Awareness of institution policies and procedures related to nursing service.
- Interprets organizational chart, and uses the institution's organizational structure effectively.
- Identifies the priorities for patient care management.
- Knows the responsibilities of all nursing staff members and utilizes this knowledge when preparing assignments for staff members.
- Utilizes the talents of all members of the nursing staff.
- Solves problems or avoids potential ones by making appropriate assignments of staff to patients.
- Demonstrates leadership through clinical practice and teaching.
- Recognizes leadership styles and selects the appropriate leadership style for given

situation.

- Applies decision-making theory and the scientific method to solve patient care problems.
- Educates nursing staff and students utilizing formal and informal venues, including peer consultation, mentorship, preceptor programs, unit conferences, case studies, patient rounds, and in-service programs.
- Applies communication theories and techniques in negotiating with patients, families and other staff members to accomplish the nursing care plan.
- Initiates and completes the designated forms required by administration in the delivery of patient care.
- Observes performance of nursing personnel and shares this information with the nursing manager.
- Monitors the quality of patient care being delivered by other nursing staff members.

- **January 2012 to 2014 - Registered Nurse
Dermatology Department
King Fahd Armed Forces Hospital**

1. Assess, plans, implements and evaluates individual patient care.
2. Supervises junior and new staff and participates in Orientation and Developmental Programs.
3. Takes charge of the department in the absence of the person responsible as required or requested.
4. Undertakes the role of the Primary Care provider specific to a defined patient group.
5. Participates in the on-going training and development program of the department/ward.
6. Takes responsibility for his/her own professional conduct and growth.
7. Acts in accordance with all agreed Hospital and departmental policies and procedures at all times.
8. Behaves in a professional manner at all times.
9. Protects patient's confidentiality in accordance with hospital policy.

- **June 2008 – September 2011 - Registered Nurse
Out Patient Department
(General, Neurosurgery, Vascular and Plastic
Surgery)
Saudi German Hospital, Riyadh KSA
JCI Standard Hospital
CEBAHI Accredited Hospital**

CAREER SUMMARY cont.

JOB DESCRIPTION

1. Records personal data of incoming patient.

2. Identify the patient's respective clinic according to their given complaint.
3. Received endorsement for the purpose of knowing the conditions and complaints made by the patient.
4. Check/records the vital signs of the patients.
5. Assist doctors on diagnostic procedures.
6. Prepares all necessary equipment needed in examining patient.
7. Prepares sutures and instruments needed in minor surgical procedures.
8. Assist the surgeons during minor surgical procedures.
9. Assist/perform different kinds of dressing and sure removal.
10. Send all reusable instruments to CSSD for re-sterilization and ready for the next use.
11. Prepares/secure admission papers for patients who needed surgical intervention.
12. Prepares the doctor's/nurse's sheet foe patient history.
13. Accompany the admitted patient to his/her respective room and have a proper endorsement.

- February 2007 to February 2008 - Registered Nurse
(Medical/Surgical/General Ward)
Rep. Pedro Trono Memorial Hospital
Guimbal, Iloilo Philippines

JOB DESCRIPTION

1. Receives endorsement for the purpose of knowing patient's conditions and ward activity.
2. Makes nursing rounds for actual assessment of patient's need.
3. Total nursing care such as bathing, sponging, giving oral hygiene and change of linen.
4. Prepare and give medication as per doctor's order to know each patient's medication, route of administration, frequency and action.
5. Records vital signs, medications and treatment and IVF of the patient for proper records.

CAREER SUMMARY cont.

6. Observe and report signs and symptoms of patient's condition for immediate action.
7. Carry out and transcribed doctor's order for proper implementation.
8. Assist the doctors on diagnostic procedures.
9. Give physical, spiritual and mental assurance to the patient undergoing surgery.
10. Coordinate with other hospital department for information and continuing of care

EDUCATION AND QUALIFICATIONS

- 2006 University of San Agustin Iloilo, Philippines
 - Bachelor of Science Nursing
- Nursing Licensure Examination passer
- Ministry of Health Licensed

PROFESSIONAL TRAINING

- Basic Cardiac Life Saving Support

SKILLS AND OTHER QUALIFICATIONS

- Computer literate
- Good oral and written English
- Good in working relationship
- Willing to work in shifting hours and extend when needed
- With good health status

PERSONAL DETAILS

Date of Birth: September 4, 1984
Place of Birth: Guimbal, Iloilo
Citizenship: Filipino
Religion: Roman Catholic
Sex: Female
Civil Status: Married
Height: 5'4
Weight: 53 kgs.
Father's Name: Felix Gealon
Mother's Name: Zenaida Gealon
Husband's Name: David Lood Jr.

REFERENCE

Dr.Mohammed Al Draibi
Dermatology Consultant
Head of the Department
KFAFH,Jeddah KSA

Zalikha Attar
Nurse Manager
KFAFH Jeddah