

# MARK JAYSON A. NABU-AB

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EEC Apartment, 415 J. Figueras St., Brgy. 402, Sampaloc Manila, Philippines

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## SUMMARY OF QUALIFICATIONS AND SKILLS

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- **Three years and six months experience in AutoCAD application, Cost Estimation, and Actual Measurements.**
- **Five years' experience as roofing installer** sub-contractor.
- Numerous **experience in attending client meeting** assisting sales representative for biddings and presentation of shop drawings.
- **Can read and interpret blueprints.**
- Can work under pressure.
- Knowledgeable in **Sketch up application.**
- Knowledgeable in Microsoft Office (MS word, Excel, Power Point).
- The ability to effectively work in a multi-cultural and team environment.
- Multicultural Interaction
- Flexible, with a positive attitude and willingness to collaborate with others
- Accepts new trends/challenges in the "wireless age".
- Hardworking and motivated professional with interpersonal and teamwork skills.
- Ability to adapt to changing situations, manage time and meet deadlines.
- Excellent written and communication skills.
- Bilingual: English and Filipino (Tagalog).

## WORK EXPERIENCE

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### ESTIMATOR

SEPTEMBER 2017 - PRESENT

DWIGHTSTEEL BUILDING SYSTEM, INC

7<sup>TH</sup> Floor, Annapolis Whilshire Plaza, 11 Annapolis St. Greenhills, San Juan City, Philippines

Analyze architectural plans and actual measurements  
Prepare a material cost estimate for roofing materials and insulations  
Prepare cutting list/production writing  
Check job order before production  
Provide shop drawings and details using AutoCAD and Sketch-up applications  
Attend client meeting if necessary  
Conduct site visit and perform actual measurements if necessary.

**ROOFING INSTALLER**

SUB-CONTRACTOR

**2010 – 2015**

Actual implementation and supervision on roofing installation.

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**EDUCATIONAL BACKGROUND**

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**BACHELOR OF SCIENCE IN CIVIL ENGINEERING**

UNIVERSITY OF ANTIQUE

Sibalom, Antique, Philippines

Ay. 2012 – 2017

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**SEMINAR ATTENDED**

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CREATING A POSITIVE WORK ENVIRONMENT

FEBUARY 3, 2017