

CHRISTIAN EMIL B. REYES

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SUMMARY

An experienced professional in the field of accounting and auditing that worked beyond the expectations and proactively fulfilled various roles in the realm of finance.

EDUCATION

Ateneo de Naga University
Bachelor of Science in Accountancy
May 2013 - October 2017
Cum Laude

CERTIFICATIONS

- May 2018, Certified Public Accountant (86.17%)

WORK EXPERIENCE

International Business Machines Corporation (IBM)

Record-to-Report Finance and Admin Analyst

July 2020 to present

- Posts journal entries on a monthly basis
- Monitors the monthly prepaid schedule
- Prepares monthly intercompany account reconciliations
- Prepares the quarterly entity validations and consolidated financial statements
- Organizes and hosts quarterly townhall meetings

Commission on Elections

Accountant III

May 2019 to June 2020

- Approved journal entry vouchers for various transactions
- Reviewed contracts and monitored milestone payments
- Prepared monthly bank reconciliation statements
- Prepared the financial statements and the supporting notes to FS
- Provides replies to audit observation memorandums
- Monitored the Commissions cash allocations, obligations, and disbursements

SGV & Co. / EY Philippines

Audit Associate

July 2018 to May 2019

- Implemented the planned audit procedures to enable the firm to render audit opinions
- Documented and tested the client's internal control system
- Interpreted review and accounting standards
- Prepared audit programs, audit reports, management letters, and other communications
- Proactively built harmonious client relationship and handled client's issues

SKILLS

Database management • Spreadsheets • Oracle • Client leadership • Teamwork • Flexibility • Problem-solving • Willingness to learn • Time management • Oral and written communication