

# GAYSHIBATE G. PEREZ

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CEBU CITY, PHILIPPINES

*Accounting professional with more than ten years of diverse experience in the various fields of accounting. A strong team player and key contributor to the organization, having proposed several improvements to boost efficiency and significantly improve audit results in the account handled.*

## PROFESSIONAL SKILLS

**Financial Planning and Analysis.** Consolidates the annual plan and monthly forecasts ensuring involvement of operations and key departments in the preparation of plan and forecasts. Reviews the plan and forecast and the related support departments for veracity and reasonableness. Analyzes actual results of operations and provides commentaries for significant variances against forecast and prior month. Assists in the identification of risks and opportunities in relation to the operations forecasts and budget.

**Cost and Inventory Management.** Ensures efficient execution of physical inventory count and performs reconciliation so that inventory differences are fully accounted for. Set up product standard costs in a timely and accurate manner. Analyzes and understands inventory transactions and adjustments with significant variances against standard. Identifies potential and system-related issues and provide appropriate actions and solutions where applicable.

**Fixed Assets Analysis.** Ensures that all fixed assets are tagged as soon as received and properly tracked until their disposal. Partners with CAR Owners to ensure that they stay within budget and if otherwise, that the excess is covered with amended CARs. One of the major tasks accomplished include clean-up of aging CIP assets which has always been an audit issue. Audit results for Fixed Assets then improved from medium risk in prior years to low risk.

**Internal Audit and Business Controls.** Conducts ongoing review of existing processes of different plant sites to ensure compliance with company policies and identify opportunities to strengthen internal controls.

**AR Analysis and Collection:** Supports the collection of outstanding debts by preparing reports and analytics on aging and collection efficiency that will guide the sales team where to direct collection efforts. Directly communicates with customers through calls and emails to ensure timely collection and to resolve disputes and other AR-related issues.

## WORK HISTORY

**Sr. Financial Planning and Analysis Specialist**, Knowles Electronics Philippines, Lapu-lapu City • Jul 2020 - Present

**Cost Specialist**, Knowles Electronics Philippines, Lapu-lapu City • Jan 2018 – Jul 2020

**Accountant – Fixed Assets**, Knowles Electronics Philippines, Lapu-lapu City • May 2017 – Dec 2017

**Finance Coordinator**, Coca- Cola Femsa Philippines, Inc., Mandaue City • Jul 2014 - Aug 2016

**Budget and Information Analyst**, Coca- Cola Femsa Philippines, Inc., Mandaue City • Dec 2012 - Jun 2014

**Finance - Inventory Analyst**, Coca- Cola Femsa Philippines, Inc., Mandaue City • May 2011 - Nov 2013

**Administrative Assistant**, Coca- Cola Bottlers Philippines, Inc., Iloilo • Jan 2011 – Apr 2011

**Accounts Receivable Analyst**, Coca- Cola Bottlers Philippines, Inc., Iloilo • Jun 2010- Nov 2010

**Route Settlement Analyst**, Coca- Cola Bottlers Philippines, Inc., Tacloban • May 2009 – Jun 2010

## EDUCATION & TRAINING

**Analytics for Business: Discovering Insights from Data, 2019** • Ateneo De Manila University

**Certified Internal Control Auditor In-House Program, 2018** • The Institute for Internal Control Philippines

**Business Process Optimization, 2017** • CFR Center of Excellence

**Making Sense of Business, 2015** • Development Dimensions International

**Basics of Frontline Leadership Program, 2015** • Coca-Cola Femsa Phils., Inc.

**SAP Super User Training, 2015** • Coca-Cola Femsa Phils., Inc

**Management Accounting, 2009** • University of San Carlos