

NER STEPHEN D. TUMULAK
Timpolok, Babag Lapu-Lapu City
Mobile no. +639459823724
E-mail address: stelkx_stephen@yahoo.com



OBJECTIVE:

To provide an excellence and efficiently performs duties and responsibilities to maintain safety environment, and meet my competencies, skills, capabilities, education and experience.

KEY QUALIFICATION:

Graduate in **Bachelor of Science in Industrial Engineering**, Registered Safety Officer, **OSHA30** Construction safety and health, **OSHA10** General Industry Safety and health, **IADC** Drilling Industry Training (DIT), **IADCRigPass**, International Association of safety Professional (**IASP**), Hydrogen Sulfide Safety and **SCBA** Instruction, Standard First Aid with Professional **CPR** and **AED** Instruction, Drilling Technology, Safety Officer Training Course for Construction, Petrochemical and Oil & Gas Industries (onshore/offshore endorsement) and able to provide safety efficiently and continuously develop and meet my competencies and capabilities for the betterment of the organization.

Have experience in farming for 3 years in My Grandparents farm, I'm assigned in harvesting corn and taking care of some farm animal like pigs, cows and chicken.

EMPLOYMENT BACKGROUND:

October 2019 – Present

Maintenance Engineer/Safety Officer

Charter Chemical and Coating Corp.
Cebu Light Industrial Park, Basak, Lapu-Lapu
City, Cebu

- Planning and undertaking scheduled of maintenance.
- Diagnose faults.
- Repairing equipment.
- Supervising engineering and technical staff.
- Ensuring compliance with health and safety Legislation.
- Creating maintenance procedures.
- Managing stocks of supplies and equipment.
- Obtaining specialist components, fixtures or fittings.
- Inspecting equipment and conducting routine maintenance.
- Providing technical support and training on new equipment

- Conduct safety inspection

March 2019 – May 2019

The Results Companies, Cebu
One World Center Building, Mactan Newtown,
Newtown Blvd, Lapu-Lapu, 6015 Lalawigan ng
Cebu

Technical Support Representative
Internet, Cable and Phone Account (Comcast)

- Troubleshoot system and network problems diagnosing and solving cable and internet service.
- Scheduling appointment for technician visit.
- Add packages in existing services
- Add promotional packages to the customer
- Follow diagrams and written instructions to repair a fault or set up a system.
- Rapidly establish a good working relationship with customers and other professionals, such as software developers.
- Monitor and maintain cable /internet systems and networks.
- Talk staff or clients through a series of actions, over the phone, to help set up systems or resolve issues.
- Answer simple basic billing queries.
- Provide support, including procedural documentation and relevant reports.

October 2016 – December 2018

Position: Junior HSE Officer
Project: **JSRU, Jazan** Sulphur Recovery Unit Package II, Saudi Arabia.
Civil, structural steel erection, piping fabrication/erection,
Mechanical installation, Electrical, Instrumentation and

Pre-commissioning works.

Employer: Main contractor: Saipem

Client: Saudi Aramco

Location: Kingdom of Saudi Arabia
Jizan Economic City, Jizan Refinery Terminal Project

Duties & Responsibilities

- Conduct daily toolbox and site inspections.
- Familiar with the relevant safety and health legislation which affects the types of construction work being carried out.
- Identify hazards and assess risks on construction sites.
- Advising the contractor on the most appropriate control measures and systems of work in order to minimize risk.

- Assist the contractor in developing and maintaining a proactive HSE culture on the projectstages.
- Supervised Good Housekeeping and Tools Inspection and Maintenance

January 15, 2015 - March 27, 2015

HH Group Cebu Inc.
(Formerly: Maitland-Smith Cebu Inc.)
Mactan Economic Zone
Lapu-Lapu City Cebu.

Data Collector

- Travels to field sites to collect and record data and/or samples as appropriate to the specific objectives of the study.
- As appropriate to the specified position, codes and verifies data in accordance with specified research protocol and coding procedures, and enters data into a computer database and/or spreadsheet application for subsequent analysis.
- Develops or assists in the development of interview schedules; contacts potential subjects to introduce and explain study objectives and protocol, and to arrange interviews, either in person or by telephone.
- Identifies and compiles lists of potential research subjects in accordance with study objectives and parameters, as appropriate to the individual position.
- Conducts and records face-to-face and/or telephone interviews with subjects, in accordance with predetermined interview protocol, data collection procedures, and documentation standards.
- Reviews and edits data to ensure completeness and accuracy of information; follows up with subjects to resolve problems or clarify data collected. • May set up, calibrate, and maintain laboratory and/or field research equipment, as specified by the requirements of the study.
- May lead or guide the work of employees.
Performs miscellaneous job-related duties as assigned.

October 2012 – 2014

Sports City International-Philippines
Feeder Apparel Corporation
Central Product Research & Development
Mepz 1 Lapu-Lapu City, Philippines

IE Analyst

- Responsible in establishing flow process chart to all style based on sketch/sample within lead time
- Secure all style with accurate and applicable GSD codes and SMV □ Encode formulated flowchart to PMS with GSD SMV for estimated and initial stages of flowchart.
- Responsible in sending style sewing minutes (SMV) to concern personnel within lead-time
- Do assessment and reporting on styles with discrepancy between costing SMV and actual SMV

- Updates flow process chart of all style base on buyers updated comments or specifications to PMS with GSD/AMD SMV and within lead time
- Responsible in sending and or/reporting assigned studies or task within lead-time with efficiency and effectiveness.
- Responsible for the timely giving of feedback to other section or regions concerns and re-checking of styles SMV.

PERSONAL DATA:

Birth date : July 27, 1990
 Birth place : Lapu-Lapu City
 Sex : Male
 Civil Status : Single
 Religion : Roman Catholic
 Citizenship: Filipino
 Father's name : Nestor S. Tumulak
 Mother's name : Erlinda D.Tumulak

EDUCATIONAL BACKGROUND:

College Education:

University of San Jose-Recoletos
 Magallanes St., Cebu City
 Bachelor of Science in Industrial Engineering
 2007 – 2012

Secondary Education:

Saint Alphonsus Catholic School
 Poblacion, Lapu-Lapu City
 2003 – 2007

Elementary Education:

Lapu-Lapu City Central Elementary School
 P.Rodriguez St. Poblacion, Lapu-Lapu City
 1997 – 2003

SKILLS:

- Time conscious
- Can work multiple job
- Can take pressure
- Good communication skill
- Team player and can work with minimum supervision
- Self motivated and has initiative in my assigned task

- Computer skills (Microsoft Excel, Word, PowerPoint, AutoCAD, Promodel, sketch-up) With strong interpersonal skill, hardworking, disciplined and with strong sense of responsibilities

SEMINARS ATTENDED:

“Be a Better Speaker Seminar”
USJ-R Main Campus Audio-Visual Room
2012

“The IE Actual Practice”
Speakers: Engr. Andre Paolo Lim & Engr. Rodolfo Dakay
USJ-R Main Campus Audio-Visual Room
2012

“Supply Chain Management”
Speaker: Engr. Rebecca Solera
USJ-R Main Campus Audio-Visual Room
2012

“IE on Actual Practice in Coca-Cola Cebu”
Speaker: Bernadette Laiza Cabtalejo
USJ-R Main Campus Audio-Visual Room
2012

11th PIIE National Congress
USJ-R Main Campus Audio-Visual Room
2011

TRAINING ATTENDED:

“Gas Tester Training”
Saipem Training Center
July 2017

“OSHA30 Construction safety and health,
OSHA10 General Industry Safety and health”
RODECH Training Service Link International Inc. October 2015

“Standard First Aid with Professional CPR and AED Instruction”
RODECH Training Service Link International Inc.
October 2015

“Hydrogen Sulfide Safety and SCBA Instruction”
RODECH Training Service Link International Inc.
October 2015

“IADC RigPass”

RODECH Training Service Link International Inc.
October 2015

“IADC Drilling Industry Training (DIT)”
RODECH Training Service Link International Inc.
October 2015

“Safety Officer Training Course for Construction, Petrochemical and Oil & Gas Industries
(onshore/offshore endorsement)”
RODECH Training Service Link International Inc.
October 2015

UNDERGRADUATE PROJECTS:

- A Project Feasibility Study on the Proposed Cebu Waves Resort at Estaca, Tunghaan, Minglanilla Cebu
September, 2011
- A Design Project on Machine systems Corporation, Quezon National Road, Pajo, Lapu-Lapu City, Cebu
February, 2012

AFFILIATIONS:

- JOINTS (Josebian Industrial Technocrats Society)
Member (S.Y. 2010 - 2012)
- 3rd Industrial Engineering Research Congress
Member, Working Committee (February 22, 2011)

CHARACTER REFERENCES:

Engr. Rodelio T. Viado, RSP
IASP, IADC, RIGPASS and IBOESH Certified
President and CEO
RODECH Training Services Link Int'l Inc.
Rodech2004_phils@yahoo.com
Safety Adviser
American Safety

Joseph Guna
Area Snr. HSE Officer
Jizan Sulfur Recovery Unit Project
Cell no. +966567893519

Engr. Faris Abidrabu
HSE Manager,
Jizan Sulfur Recovery Unit Project
Cell no. +96659507808

Dr. Dennis Anthony Kilongkilong, PIE
IE Chairman and Professor
University of San Jose – Recoletos
Tel. no. 253 – 7900 local 292/291

Almansoori,