

JAMES ANDREW T. ARROJADO

Registered Mechanical Engineer

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Objective

Intend to build a growth oriented and challenging career from a leading organization, where my skills and education as a Mechanical Engineer will be utilized towards the success of the organization.

Work Experience

- Universal Robina Corporation (Head Office) Position:
Project Engineer & Design Engineer
Date Hired: August 8, 2016 – Present

Duties and Responsibilities:

Design Engineer:

- Study the feasibility of the new project.
- Proposed new innovation and technology for the improvements of the plant.
- Consult with industry subject matter experts for the proposed design.
- Prepare bid documents including Scope of works, Bill of Materials, Flowsheet, P&ID and Drawings.
- Provide technical information during bidding.
- Review offers, technical specification and drawings.
- Create detailed timeline of activities and task list for awarded projects particularly those projects which require a total line shutdown and major equipment which require long delivery lead time.
- Provide learning session for the team.

Project Engineer:

- Ensure that the duration of the project is on time as per project plan.
- Ensure the safety is implemented on the job site.
- Review and validate the weekly progress report of the contractor.
- Attend weekly progress meeting and give update for the status of the mechanical works.
- Provide action plan for mechanical works for the week.
- Collaborate with engineers, architects and contractors in the site.

- Check and inspect delivery of materials and equipment to the site.
 - Witnessed the testing during the testing and commissioning.
- Dunham-Bush International Sales & Services, Inc.
Position: Design and Cost Estimate Engineer
Date Hired: November 17, 2014 – August 1, 2016

Duties and Responsibilities:

- Selection of HVAC/R equipment as specified in the equipment schedule or specification from the client.
- Prepare cost estimate for the complete installation of HVAC/R requirement.
- Lead the preparation for the delivery of ordered equipment.
- Lead the preparation in providing the technical assistance during the installation of the equipment
- Lead the preparation for the testing and commissioning of the supplied equipment.
- Lead the preparation for providing training and seminar for the operator prior to turn over of the equipment.
- Prepare reports for the actual performance of the supplied equipment.

Skills and Qualification

- Knowledge in AutoCAD Software
- Knowledge in Microsoft office (Word, Excel, Power Point, Project etc.)
- Know how to drive (Restriction 2)
- Can work with less supervision
- Can handle stress under pressure
- Can do multi-tasking job
- Can handle multiple project
- Willing to render overtime

Educational Background

College Level: Technological Institute of the Philippines (2009-2014)
Bachelor of Science in Mechanical Engineering

Secondary Level: Esteban Abada High School (2005-2009)
Blumentritt St, Sampaloc, Manila

Elementary Level: A. Bonifacio Memorial Elementary School (2004-2005)
Balintawak, Quezon City

Personal Data

Birthdate : December 4, 1991
Civil Status : Married
Spouse Name : Ria Pearl V. Arrojado
Number of Child : 2
Occupation : Financial Advisor – AXA Philippines
Father's Name : Silvano C. Arrojado
Occupation : Security Guard
Mother's Name : Marlyna T. Arrojado
Occupation : School Librarian
Province : Tanauan, Leyte
