

# Anvir Caitor Arregadas

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## EMPLOYMENT :

**FACE Architect and Design (Architectural Consultant)                      March, 2010 – Feb. 11,2020**  
**(Resident Project Engineer) Dubai,UAE**

### Major Projects:

- 21 villas plus club house for Easa Saleh Al Gurg Group | Dubai, UAE      AED. 44M
- 22 Villas for Easa Saleh Al Gurg Group | Dubai, UAE                      AED. 44M
- G+4 Commercial and Residential Building | Dubai, UAE                      AED. 32M
- G+8 Commercial and Residential Building | Abu Dhabi, UAE                      AED.190M
- Scientech Showroom | Dubai, UAE    AED.105M
- Dr. Raja Al Gurg Private Villa | Dubai, UAE                                      AED. 42M
- Mian Muhammad Mansha | Dubai, UAE    AED. 45M

## OBJECTIVE :

To obtain the challenging position of Resident Project Engineer in a developing organization and add to the goodwill of the organization by executing projects as per the standards and specifications laid down by the clients within the prescribed period.

## KEY SKILLS :

- Highly proficient in understanding and interpreting Plans and Specification.
- Ability to conduct surveys, collect data and draw conclusion to determine the feasibility and profitability of the project.
- Capable of using mathematical and statistical tools to provide the guidelines for the follow up of the project under consideration.
- Excellent communication and written skills that help to delegate work to my team members and give them clarity about the work expected from them.
- Proficient with a vast array of engineering program such as: Auto Cad 2D and/ Photoshop/ Microsoft Word and Excel.
- Driving Skills with UAE and Philippine driver's License since 2009.

## EDUCATION:

**1998 - 2004**

**Bachelor of Science in Civil Engineering**

University Of Mindanao, Davao City, Philippines

**2004 (6-month course)**

**Design Technology with Auto Cad software**

Interface Computer School, Davao City, Philippines

## WORK EXPERIENCE:

**FACE- Architecture and Design**  
**Residence Project Engineer,**  
**Studio 204, Aspect Tower,**  
**The Executive Tower, Business Bay, Dubai , UAE**

**Fulltime**  
**March 2010 - Feb. 11,2020**

- Develop architectural detail designs to satisfy technical specifications.
- Head of Architectural Detailing Department and project implementation.
- Project Management, Construction Sequencing & Site Supervision of multiple projects simultaneously within the UAE and Oman.
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- Check design calculations of designers and other engineers within the team.
- Preparation of technical specifications in liaison with client and project team.
- Ensure quality of design documentation throughout the design process.
- Conduct technical analyses of survey and field data for development of topographic, soil, hydrological or other information and prepare reports.
- Deliver risk assessments, technical files and other technical documentation required by safety legislation and procedures.
- Allocate work to other members of team to ensure delivery of design to quality, time, and budget.
- Select and strategize allocation of work to sub-contractors.
- Supervise technicians, technologists and other engineers and review and approve designs, calculations, and cost estimates.
- Act as project / resident engineer / project coordinator from the various construction works.

**Pro Fit-outs LLC. - Professional Fit-out, Landscaping**  
**(Irrigation Designer / Civil Engineer) Dubai, UAE**

**Fulltime**  
**Feb. 2006 – Jan.2010**

- Researched project design requirements, and Prepared preliminary design studies
- Produce **hydraulic calculation** for the various types of water feature, swimming pool and Irrigation system.
- Designed and prepared engineering designs, plans, drawings, specifications, and cost estimates.
- Produced designs compliant with project strategies on planning, the environment, risk, safety, and quality.
- Advised on procurement, manufacture, assembly, construction techniques, and sequencing of works as appropriate.
- Performed complex calculations and prepared estimates of time and material costs.
- Assisted in the review and evaluation of project proposals and engineering specifications submitted by private engineering firms.

**Aloha Landscaping LLC. Dubai, UAE**  
**Irrigation and Civil Engineer**

**Fulltime**  
**Dec. 2004 – Jan. 2006**

**Responsibilities:**

- Started out as junior site engineer responsible for documents and assisting senior engineers and promoted to site engineer after two projects.
- General site supervisory duties for development of six commercial apartment blocks including car parks and other public facilities.
- Designed and prepared engineering designs, plans, drawings, specifications, and cost estimates.
- Researched project design requirements.
- Prepared preliminary design studies.
- Performed complex calculations and prepared estimates of time and material costs.
- Assisted in the review and evaluation of project proposals and engineering specifications submitted by private engineering firms.
- Coordinated design proposals with utility companies and other agencies.
- Prepared draft agreements between the city and developers.
- Assist in surveying work needed for design and construction of public works projects.
- Performed field checks of project sites or survey areas to verify survey results or features.
- Coordinated public works engineering activities with private engineering firms, developers, vendors, and the public.
- Provided information and respond to complaints and concerns from the public.
- Assisted in the development of revised design and construction standards for public works structures and appurtenances.
- Prepared engineering studies and reports.
- Researched publications and industry information sources.
- Maintained and updated Pavement Management System including distress surveys on site.

**ACA Construction (Davao City, Philippines )**  
**Plumber, Joinery Carpentry, house Painter**

**Working Student**  
**1997-2004**

- ✓ Assigned various construction works like Plumber, carpentry and house painter works