

**Dulce B. Millosa**

*Address: 80-B First Inter Employee Village Brgy. Palangoy Binangonan, Rizal*

*Gender: Female*

*E-mail address: yulcemillosa@gmail.com*

*Cell #: 09339565125/09561877188*

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### **CAREER OBJECTIVE**

*To enhance my knowledge and capabilities by working in a dynamic organization, that provides itself in giving substantial responsibility to new talent.*

### **PERSONAL INFORMATION**

- *Date of Birth: May 15, 1984*
- *Place of Birth: Makati City*
- *Age: 36 years old*
- *Civil Status: Single*
- *Religion: Born Again Christian*
- *Mother: Lydia B. Millosa*
- *Occupation: Businesswoman*
- *Father: Antonio S. Millosa*
- *Occupation: Retired Meralco Employee*

## **EDUCATIONAL ATTAINMENT**

### ***Tertiary***

- *Ama Computer College (2007-2009)*  
*5486 South Superhighway Corner Gen.Tinio St. Makati City*  
*Bachelor of Science in Information Technology*  
UNDERGRADUATE

### ***Secondary***

- *Gingergrace Academe (2002-2003)*  
*1st St. Carebi Subdivision Angono,Rizal*
- *Angono Private High School I(1997-2002)*  
*1930 Dona Aurora St. Angono,Rizal*

### ***Primary***

- *Dona Susana Madrigal Memorial School (1991-1997)*  
*Pantok Palangoy Darangan Binangonan,Rizal*

## **SKILLS**

### ***Culinary***

- *Food hygiene regulations*
- *Measuring,weighing and mixing ingredients,seasoning food according to the recipes*
- *Preparation and serving of meals for customers*
- *Cleaning and sanitation of work area*
- *Very good ability to organize material in maximum productivity*
- *Able to lift and carry 30-50 pounds*
- *Very good ability to read instructions,evaluations and schedules*
- *Cook veloute,demi glaze, Tomato sauce,bechamel,hollandaise and stock*

### ***Supervisory***

- *Listen and respond to customers' needs and concerns*
- *Provide information about products and services*
- *Handle returns or complaints*
- *Research answers or solutions as needed*
- *Incharge of a team in field responsible for leading the development services*
- *Train drivers and technicians in services*

### ***Personal***

- *Quick thinking*
- *Multitasking*
- *Credible*
- *Cooperative*
- *Sensible*
- *Approachable*
- *Honest*

- *Team spirit*
- *Accepting challenges*
- *Sporty*
- *Computer literate*

### **TRAINING WITH CERTIFICATE**

- *ADVANCED CULINARY ARTS (Hot Kitchen Cook NCII)*  
*CENTER FOR ADVANCED TRAINING IN FOOD AND BEVERAGE SERVICES(Feb 2012)*
- *CULINARY ARTS (Hot Kitchen Cook NCI)*  
*CENTER FOR ADVANCED TRAINING IN FOOD AND BEVERAGE SERVICES(April 2012)*  
*(Technical Education And Skills Development Authority) E Service Road Taguig, Metro Manila*

### **WORK EXPERIENCE**

- ▶ *10K Concrete Mix Specialist Inc.(418 Sta.Tandang Sora*  
*Avenue Extention Tandang Sora Caloocan City)*  
*(Sales Associate/Partner) January 20- up to present*
- ▶ *Yulce's Transport (GrabCar Philippines)*  
*OPERATOR/DRIVER (Binangonan, Rizal) Feb-2019-March*  
*15, 2020*
- ▶ *Alorica Teleservices Inc.(Centris Quezon, City)*  
*July-2018/January-2019*  
*SALES ACCOUNT/CUSTOMER SERVICES*  
*SPRINT ACCOUNT (INBOUND SALES)*
- ▶ *VXI Global Solutions (Panorama Quezon City)*  
*September -2017/June 2018)*  
*SALES ASSOCIATE/CUSTOMER SERVICE*  
*AT&T ACCOUNT (INBOUND SALES AND BILLING*
- ▶ *SITEL PHILIPPINES (June 2016 -July 2017)*  
*CUSTOMER SERVICE REPRESENTATIVE*  
*BELL CANADA (OUTBOUND/INBOUND LOYALTY*  
*RETENTION)*  
  
*21st Floor, Taipan Place, Emerald Avenue, Ortigas Center,*  
*Pasig City*
- ▶ *PESTECOLOSO PEST MANAGEMENT & HYGIENE*  
*SERVICES (2014-2015)*  
*OPERATIONS MANAGER*

*80-B FIEV Binangonan, Rizal*

► *KILLMITES PEST MANAGEMENT & HYGIENE SERVICES*

*(2011-2013)*

*OPERATIONS MANAGER*

*1976-C Dian St. San Isidro Makati, City*

► *PARKSTAR PROMOTION & TRAINING CENTER*

*(2004-2007)*

*LIAISON OFFICER*

*1976 C Dian St. Sn Isidro Makati, City*

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## **REFERENCE**

- *Jenny Laganson (Customer service representative @ Sitel Phillipines 09053910338)*
- *Cathrina Pineda (Customer service representative @ Concentrix) 09178017704*