



Flordeliza Admos Flores
1325 C Casanas St. Sampaloc Manila
Mobile no: +63 9473954165
Email add: florence_flores0908@yahoo.com

Objectives:

To be associated with the highly dynamic organization and pursue a career that will put to good use of my skills, training, knowledge and education and contribute to the goals and development of the company.

Strength:

Able to work equally well in a multicultural/multinational environment. An excellent team player and can communicate well to all levels of organization. Highly trainable, fast learner, dynamic, self motivate, innovative and competent. Ready and willing to face any challenges and responsibilities. Can work under pressure, utilizing available and limited resources.

Educational Background:

College:

- Technological University of the Philippines
- Electrical Engineering (2001-2002) (under grad.)

High School:

- Esteban Abada High School Phil. (2001 graduate)

Elementary:

- Dr. A. Albert Elem. School Phil, (1995 graduate)
-

Personal Information:

Date of Birth: April 30, 1983

Place of Birth: Manila Philippines

Nationality: Filipino

Religion: Roman Catholic

Employment History:

**October 30, 2016 to July 26, 2018 Emirates Flight Catering
- Team Member Operation (Airside Logistic)-**

- * Responsible for all aspects of catering line operations including loading and unloading.**
- * Ensure that all Hazard Analysis & Critical Control Points (HACCAP) are followed**
- * Flexible to adapt to changing airlines schedule, weather events and other timing obstacles.**
- * We work within strict timeframes.**
- * Ensure there are no delays so that the flight departs on time.**

**May 28, 2014 to August 2, 2016 Saladworks UAE Dubai
(America's Best Salad – Maison Detre Fast Food Restaurant)
- Cash Desk Clerk / Kitchen Staff-**

Cash Desk Clerk:

- * Checks food trays and determines food cost.**
- * Receives cash or meals, meals ticket receipt in the payment of bills.**
- * Experience in the use of cash registers, adding machines etc.**
- * Considerable knowledge of the methods of handling cash.**

Kitchen Staff:

- * **Prepare ingredients such as meat and vegetables that need to be used for food preparation purposes.**
- **Make availability of fresh ingredients possible on a daily basis.**
- **Rotate food items in a cold storage and trash any expired item.**
- **Assure the cleanliness and sanitation of all work areas such as counter tops.**

**April 6, 2010 to April 6, 2014 - McDonalds UAE Dubai
(Emirates Fast Food Corp. LLC.)
- Service Crew / Crew Trainer -**

- * **Ensure that customer receives outstanding/excellent service by providing a friendly environment, which includes greetings and acknowledging every customer.**
- * **Maintaining outstanding standards and all other aspect of customer service.**
- * **Responsible in cash handling by taking order o the customer.**
- * **Trained newly hired service crew in their respective station assign and in other rules and regulations of the company.**
- * **Ensures that the food safety procedures are applied at all times and monitoring operation procedures.**

**August 2008 to February 2010 - C.I.B.I Tele Marketing Company
Makati Philippines
- Tele Collector / Customer Representative -**

- * **As a call center agent ensures that inform and update the customers regarding their credit cards payment.**
- * **Locate and notify customers of delinquent accounts by mail, telephone, or personal visit to solicit payments.**
- * **Encourage customers to pay their bills.**

**June 15, 2004 to June 15, 2006 - McDonalds Philippines
(KP Tower Divisoria Branch)
- Service Crew -**

- Ensure that customer receives outstanding/excellent service by providing a friendly environment, which includes greetings and acknowledging every customer.
- Maintaining outstanding standards and all other aspect of customer service.
- Responsible in cash handling by taking order o the customer.
- Trained newly hired service crew in their respective station assign and in other rules and regulations of the company.
- Ensures that the food safety procedures are applied at all times and monitoring operation.

**January 2003 to April 2004 - 3M Pizza Tomas Morato, Quezon City
- Service crew -**

- Prepare and serve food, process customer payments, and provide customer service.
- Maintain a fast speed of service, especially during rush times.
- Maintain the cleanliness of the store.

Achivements / Trainings / Seminars Attended.

- 119 hours Barista Training Program
(Coffee Making, Basic Cashiering, Table Setting and Service)
 - April 22 2008 at Asiantouch International Training Institute,
Inc. Espana, Manila

- Crew Chief & Trainer Class (Most Active and Deans List)
 - August 27-28 2011 at the Learning and Development
Center in Sharjah, United Arab Emirates

- Successfully Completed The Basic Food Hygiene
 - October 22, 2014 at Abu Hail Management Training UAE Dubai

