

LUIS MATO PALAY JR

Phase 5 Package 5 Block 20 Lot 13, Bagong Silang, Caloocan City

Mobile Number : 0995-133-2746

E-mail address : kaleido.nation@gmail.com



KEY SKILLS

Computer Skills Proficient in Microsoft Office applications (Word, Powerpoint, Publisher)
Proficient in web browsing and research

Teaching Skills Detail oriented
Able to impart knowledge and information in the event of the teacher's absence
Able to create and maintain effective student-teacher relationships
Able to inspire students and impart

EDUCATIONAL ATTAINMENT

- **Bachelor of Arts in History** – College of Social Sciences and Development (CSSD), Polytechnic University of the Philippines (PUP), Mabini Campus, Sta. Mesa, Manila (2010-2015)
- **High School** – Tala High School, Caloocan City (2006-2010)
- **Elementary** – Silanganan Elementary School, Caloocan City (2000-2006)

CERTIFICATES ATTAINED

- **National Certificate II (NCII) - Food and Beverages Services** – Technical Education and Skills Development Authority (TESDA)
- **Training Certificate - Finishing Course for Call Center Agent**–Technical Education and Skills Development Authority (TESDA)

PROFESSIONAL EXPERIENCE

Administrative Assistant

Kasimanwa Community Center for Agro-Development
San Andres, Romblon

September 2018 – November 2019

Senior High School Teacher (Asst. Instructor I)

AMA Computer College – Fairview Campus
North Fairview, Quezon City

June 2016 –April 2018

High School Teacher

Golden Valley Colleges, Inc.
Tubigan, Gaya-Gaya, San Jose Del Monte, Bulacan

June 2015 - March 2016

COMPETENCIES

- Able to find ways and means to maximize available resources necessary for the accomplishments of assigned tasks;
- Able to cope up easily with job and readily grasps instructions

PERSONAL BACKGROUND

Date of Birth: December 27, 1993
Place of Birth: Quezon City
Age: 26 years old
Citizenship: Filipino
Religion: Roman Catholic
Civil Status: Single
Height: 5'5 ft.
Weight : 110 lbs.

SEMINARS/LECTURES/CONFERENCES ATTENDED

- *LAKBAY PANAYAM ;Lakbay : Unang Solo Exhibit ni Dr. Domingo Landicho* ; GSIS Museo ng Sining, Pasay City ; February 28, 2011
- *Comparative Studies on Asia* ;Ateneo De Manila University, Quezon City ; 25 November 2011
- *Nature and Culture : Environment Issues in Asia (6th ACAS International Conference)* ; Ateneo De Manila University, Quezon City ; 29 July 2012
- *Paleographic Baybayin* ; National Museum of the Philippines ; 22 November 2012
- *The Future of the West Philippine Sea Between the Philippines and China* ; Polytechnic University of the Philippines ; 4-5 December 2014

CHARACTER REFERENCES

Mrs. Ma. Clara Diamzon

Officer-in-Charge, High School Department
Golden Valley Colleges, Inc
Mobile No. : 0919-373-9030

Dr. Raul Roland Sebastian

Chairperson, Department of History
Polytechnic University of the Philippines
Mobile No. : 0922-557-8139

Ms. May Florence San Pablo

Former College Dean/SHS Principal
AMA Computer College Fairview
Mobile No. 0998744928